

Certificate of Exemption – AGAR 2023/24 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2024, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2024 and a completed Certificate of Exemption is submitted no later than **30 June 2024** notifying the external auditor.

STRATFIELD SAYE PARISH COUNCIL

certifies that during the financial year 2023/24, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2023/24: £7,517

Total annual gross expenditure for the authority 2023/24: £10,651

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority is **unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2020
- In relation to the preceding financial year (2022/23), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2024.

Signing this certificate confirms the authority will comply with the publication requirements.

Signed by the Responsible Financial Officer

Date

13/05/2024

I confirm that this Certificate of Exemption was approved by this authority on this date:

13/05/2024

Signed by Chair

Date

13/05/2024

as recorded in minute reference:

69-24-1

Generic email address of Authority

clerk@stratfieldsaye-pc.gov.uk

Telephone number

07771 727547

*Published web address

www.stratfieldsaye-pc.gov.uk

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2024. Reminder letters for late submission will incur a charge of £40 + VAT.

CONFLICT OF INTEREST WITH BDO LLP

To be completed annually and minuted at a meeting of the smaller authority.

Name of Smaller Authority	STRATFIELD SAYE PARISH COUNCIL
---------------------------	--------------------------------



I confirm that there are no conflicts of interest with BDO LLP.



I confirm the following conflicts of interest (please detail below:

This was confirmed and minuted at the following meeting:

Date of Meeting	Minute Reference
13 MAY 2024	70.24

Signed (Clerk/RFO)



Print Name

LOUISE WEBB

Signed (Chair)



Print Name

GEORGE PECK

STRATFIELD SAYE PARISH COUNCIL 2024

CHANGE OF CONTACT DETAILS

Name of Smaller Authority: STRATFIELD SAYE PARISH COUNCIL

County: HAMPSHIRE

	Clerk/RFO (Main contact)	Chair
Name	LOUISE WEBB	GEORGE PECK
Address	OAKRIDGE NEW STREET STRATFIELD SAYE READING RG7 2EJ	HOME FARMHOUSE STRATFIELD SAYE RG7 2BT
Home telephone number	N/A	N/A
Work telephone number	N/A	N/A
Mobile telephone number	07771 727547	07908 658905
Email address	clerk@stratfieldsaye-pc.gov.uk	Cllr.george.peck@stratfieldsaye-pc.gov.uk

WR
13/5/24