**STRATFIELD SAYE PARISH COUNCIL**

**NOTICE OF MEETING**

All Councillors are summoned to attend an ordinary meeting of Stratfield Saye Parish Council for the transaction of business as set out in the agenda below.

Date: Monday 2nd October 2023 Time: 7.30pm

Location: Stratfield Saye Village Hall

**Louise Webb**

Clerk to Stratfield Saye Parish Council **Members of the public and press are**

Email: [clerk@stratfieldsaye-pc.gov.uk](mailto:clerk@stratfieldsaye-pc.gov.uk) **welcome to all meetings.**

**AGENDA**

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| 35.23 | To receive and accept apologies for absence. |
| 36.23 | To receive any declarations of interest relevant to items on the agenda. |
| 37.23 | To sign as a correct record of the minutes of the Stratfield Saye Parish Council meeting held on 15th May 2023. |
| 38.23 | Public participation. A maximum of three minutes is permitted for a member of the public to speak. |
|  | **Clerk’s Report** |
| 39.23 | To note the co-option of Cllr Annie Wainwright. |
| 40.23 | To note that the Parish Council insurance was renewed. |
| 41.23 | To discuss the internal audit report for the year ended 31March 2023. |
|  | **Parish Matters** |
| 42.23 | To discuss the new War Memorial and garden on the recreation ground. |
| 43.23 | To discuss the electricity supply to the Pavilion. SSE energy contract renewal. |
| 44.23 | To consider the repair to the pavilion door lock. Resolution for expenditure. |
| 45.23 | To discuss and agree tasks for the Lengthsman. |
| 46.23 | To discuss hosting a pop-up cafe at the pavilion. |
| 47.23 | To consider potential events for the 80th anniversary of D-Day on 6th June 2024 and to discuss letter from the Pageant Master to light a beacon. |
| 48.23 | To discuss and agree new governing documentation for the Parish Council. |
| 49.23 | To discuss the condition of the phone box on New Street. |
| 50.23 | To receive reports from Borough Councillors. |
| 51.23 | To receive reports from County Councillors. |
|  | **Highways** |
| 52.23 | To consider speed calming measures with HCC. Resolution for expenditure. |
| 53.23 | To consider correspondence dated 26th April sent to HCC re pot holes. |
|  | **Planning** |
| 54.23 | To consider applications received and resolve on recommendations to be made to  BDBC Planning Authority. |
| 54.23.1 | 23/00468/FUL  Amended planning application for West End House on Mortimer Lane  Erection of 1 detached 5 bedroom House, double garage, access and landscaping |
| 54.23.2 | 23/01740/FUL  Amended planning application for Fair Oaks on Mortimer Lane  Change of use of land to residential garden use and erection of garden tool shed |
|  | **Finance** |
| 55.23 | To confirm payments made since last meeting. |
| 56.23 | To authorise any requests for payment due before the next meeting. |
| 57.23 | To note the current financial situation and sign the Bank Reconciliations. |
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| 58.23 | To agree the date of the next meeting as2nd December 2023 at 7.30pm at Stratfield Saye Village Hall. |
| 59.23 | Closing. |