**STRATFIELD SAYE PARISH COUNCIL**

**NOTICE OF MEETING**

All Councillors are summoned to attend an ordinary meeting of Stratfield Saye Parish Council for the transaction of business as set out in the agenda below.

Date: Monday 4th December 2023 Time: 7.30pm

Location: Stratfield Saye Village Hall

**Louise Webb**

Clerk to Stratfield Saye Parish Council **Members of the public and press are**

Email: [clerk@stratfieldsaye-pc.gov.uk](mailto:clerk@stratfieldsaye-pc.gov.uk) **welcome to all meetings.**

**AGENDA**

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| 60.23 | To receive and accept apologies for absence. |
| 61.23 | To receive any declarations of interest relevant to items on the agenda. |
| 62.23 | To sign as a correct record of the minutes of the Stratfield Saye Parish Council meeting held on 2nd October 2023. |
| 63.23 | Public participation. A maximum of three minutes is permitted for a member of the public to speak. |
|  | **To Receive Reports** |
| 64.23 | To receive reports from Borough Councillors. |
| 65.23 | To receive reports from County Councillors. |
|  | **Clerk’s Report** |
| 66.23 | To note that membership to the ICO has been renewed. |
| 67.23 | To note the update to Community Transport (formerly known as Dial-a-Ride and Call & Go). |
| 68.23 | To note that the damaged sign at the 5-ways junction on Fair Oak Lane has been reported to HCC. |
|  | **Parish Matters** |
| 69.23 | To discuss  69.23.1 The email from the Planning Department of BDBC dated 17th November 2023 regarding an application to register new footpaths and byways in the village.  69.23.2 The reply from Mr Grantham dated 27th November. |
| 70.23 | To discuss the closure of the Iron Duke public house and maintenance of the defibrillator. |
| 71.23 | To discuss the new War Memorial and garden on the recreation ground. |
| 72.23 | To discuss the electricity supply to the Pavilion. |
| 73.23 | To consider the repair to the pavilion door lock. |
| 74.23 | To discuss and agree tasks for the Lengthsman. |
| 75.23 | To discuss hosting a pop-up cafe at the pavilion. |
| 76.23 | To consider potential events for the 80th anniversary of D-Day on 6th June 2024 including:-  76.23.1 Lighting a beacon.  76.23.2 A Spitfire flypast organised by Sherfield on Loddon PC at a cost of £500. Resolution for expenditure. |
| 77.23 | To discuss the condition of the book library in the phone box on New Street. |
| 78.23 | To discuss new governing documentation for the Parish Council and resolve on adoption of the same.  78.23.1 Scheme of Delegation  78.23.2 Co-Option Policy  78.23.3 Code of Conduct |
| 79.23 | To consider whether to give a contribution towards the Church in Stratfield Saye towards the cost of interior repairs to plasterwork. Resolution for expenditure. |
|  | **Highways** |
| 80.23 | To consider speed calming measures with HCC. |
| 81.23 | To consider correspondence dated 26th April 2023 sent to HCC re pot holes. |
|  | **Planning** |
| 82.23 | To consider applications received and resolve on recommendations to be made to  BDBC Planning Authority. |
|  | **Finance** |
| 83.23 | To confirm payments made since last meeting. |
| 84.23 | To authorise any requests for payment due before the next meeting. |
| 85.23 | To note the current financial situation and sign the Bank Reconciliations. |
| 86.23 | To consider and agree the precept budget for 2024/2025. |
| 87.23 | To agree the date of the meetings in 2024: -  5th Feb 2024 7.30pm Ordinary Meeting  13th May 2024 7pm AGM  13th May 2024 7.30pm Ordinary meeting  7th October 2024 7.30pm Ordinary Meeting  2nd December 2024 7.30pm Ordinary Meeting (precept) |
| 88.23 | Closing. |
|  | ***\*\*\* Please join us for a mince pie and a cup of tea after the meeting \*\*\**** |