**STRATFIELD SAYE PARISH COUNCIL**

**NOTICE OF MEETING**

All Councillors are summoned to attend an ordinary meeting of Stratfield Saye Parish Council for the transaction of business as set out in the agenda below.

Date: Monday 5th February 2024 Time: 7.30pm

Location: Stratfield Saye Village Hall

**Louise Webb**

Clerk to Stratfield Saye Parish Council **Members of the public and press are**

Email: [clerk@stratfieldsaye-pc.gov.uk](mailto:clerk@stratfieldsaye-pc.gov.uk) **welcome to all meetings.**

**AGENDA**

|  |  |
| --- | --- |
| 1.24 | To receive and accept apologies for absence. |
| 2.24 | To consider Co-Opting a new Councillor .  2.24.1 Declaration of Acceptance of Office |
| 3.24 | To Elect a new Chairman  3.24.1 Declaration of Acceptance of Office by Chairman |
| 4.24 | To receive any declarations of interest relevant to items on the agenda. |
| 5.24 | To sign as a correct record of the minutes of the Stratfield Saye Parish Council meeting held on Monday 4th December 2023. |
| 6.24 | Public participation. A maximum of three minutes is permitted for a member of the public to speak. Please read the Public Participation Policy before speaking. |
|  | **To Receive Reports** |
| 7.24 | To receive reports from Borough Councillors. |
| 8.24 | To receive reports from County Councillors. |
|  | **Clerk’s Report** |
| 9.24 | To note that SSPC has entered into a new contract with SSE for the supply of electricity to the Pavilion. |
| 10.24 | To note that the Precept Request for 2024/2025 for £4200 was submitted to BDBC on 11th December 2023. |
| 11.24 | To confirm that a grass cutting grant of £365.50 was received from BDBC in April. Automatic payment by BDBC in future. |
| 12.24 | To note that the Clerk has attended training on the Code of Conduct. |
| 13.24 | To note that HCC has opened a consultation on future spending on local services and another on the local plan. |
| 14.24 | To confirm that our parish is due to have elections that, if contested, will be held on Thursday 2 May 2024. |
| 15.24 | To confirm all decisions and actions taken under the Scheme of Delegation reported at **Appendix A** |
|  | **Parish Matters** |
| 16.24 | To discuss the application to register new footpaths and byways in the village -email from BDBC Planning Department dated 17th November 2023. |
| 17.24 | To consider the BDBC Pride in Place Fund is now open for applications and closes on 25th February. |
| 18.24 | To discuss the maintenance of the defibrillator at The Iron Duke. |
| 19.24 | To discuss a new defibrillator being installed at West End Green. |
| 20.24 | To discuss the new War Memorial and garden on the recreation ground. |
| 21.24 | To discuss the update to Community Transport (formerly known as Dial-a-Ride and Call & Go) |
| 22.24 | To consider the repair to the pavilion door lock. |
| 23.24 | To discuss and agree tasks for the Lengthsman. |
| 24.24 | To discuss the condition of the book library in the phone box on New Street. |
| 25.24 | To discuss the Afternoon Tea on Saturday 8th June 2024 at 2.30pm to commemorate the 80th anniversary of D-Day. |
| 26.24 | To discuss new governing documentation for the Parish Council and resolve on adoption of the same: -  26.24.1 Complaints Policy  26.24.2 Vexatious Complaints Policy |
|  | **Highways** |
| 27.24 | To consider speed calming measures with HCC. |
|  | **Planning** |
| 28.24 | To consider applications received and resolve on recommendations to be made to  BDBC Planning Authority: -  28.24.1 3/02953/HSE at Lavells Farmhouse  West End Green Stratfield Saye  Erection of detached double car port  28.24.2 23.794.REVPP at Farnborough Airport Farnborough  Increase in number of flights  28.24.3 23/03045/HSE at Heywoods Farm Mill Lane Stratfield Saye  Demolition of existing side extension/pool room and construction of a  replacement two storey extension to the existing house.  28.24.4 223/03046/LBC at Heywoods Farm Mill Lane Stratfield Saye  Demolition of existing side extension/pool room and construction of a  replacement two storey extension to the existing house.  28.24.5 To discuss the car port at Wigmore Farm. |
|  | **Finance** |
| 29.24 | To confirm payments made since last meeting. |
| 30.24 | To authorise any requests for payment due before the next meeting. |
| 31.24 | To note the current financial situation and sign the Bank Reconciliations. |
| 32.24 | To agree the date of the next meeting as 13th May 2024 with the AGM at 7pm and the Ordinary Meeting at 7.30pm. |
| 33.24 | Closing. |
|  |  |