**STRATFIELD SAYE PARISH COUNCIL**

**NOTICE OF MEETING**

All Councillors are summoned to attend an ordinary meeting of Stratfield Saye Parish Council for the transaction of business as set out in the agenda below.

Date: Monday 6th October 2025 Time: 7pm

Location: Stratfield Saye Village Hall

**Louise Webb**

Clerk to Stratfield Saye Parish Council **Members of the public and press are**

Email: clerk@stratfieldsaye-pc.gov.uk **welcome to all meetings.**

**AGENDA**

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| 73.25 | To receive and accept apologies for Absence  |
| 74.25 | To consider co-opting a new Councillor.  |
| 75.25 | To elect a new Vice-Chairman |
| 76.25 | To receive any declaration of interest relevant to items on the agenda  |
| 77.25 | To approve the minutes of the Stratfield Saye Parish Council meeting on 23rd June 2025 |
| 78.25 | Public Participation. A maximum of three minutes is permitted for a member of the public to speak. Please read the Public Participation Policy before speaking.  |
|  | **To Receive Reports** |
| 79.25 | To receive reports from Borough Councillors.  |
| 80.25 | To receive reports from County Councillors.  |
|  | **Clerk’s Report** |
| 81.25 | To note the resignation of Cllr Geoffrey Preston.  |
| 82.25 | To note that the fire extinguishers in the pavilion have had their annual service.  |
| 83.25 | To confirm that the Parish Council Insurance was renewed in June at a cost of £1067.53 |
| 84.25 | To confirm that our annual accounts for 2024-2025 have been approved by the Internal Auditor - Mulberry Local Authority Services Ltd. To note the recommendations made by the Internal Auditor.  |
| 85.25 | To confirm that our annual accounts for 2024-2025 have been approved by the External Auditor - BDO. To note that a minor scope for improvement was identified by the External Auditor.  |
| 86.25 | Update on Local Government Reorganisation  |
| 87.25 | To note that weekly food waste collections will begin in the week starting Monday 6 October. |
| 88.25 | To confirm all decisions and actions taken under the Scheme of Delegation. |
|  | **Parish Matters** |
| 89.25 | To receive an update on the proposed development of Bramley Meadows1. Consultation events to date.
2. Update from the meeting with Lord Mornington and James Fowler.
3. Traffic survey update.
4. To discuss and agree next steps. Resolution for expenditure.
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| 90.25 | To note the arrangements for Remembrance Sunday 9th November: -1. Service at Stratfield Saye church at 10.30am
2. Wreath laying ceremony at the Recreation Ground garden at 11.30am.
3. Complimentary tea and coffee at the Iron Duke pub at 11.45am.
4. Resolution for expenditure - £100 for 20 lamp post poppies and £30 for a poppy wreath.
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| 91.25 | Update on the new War Memorial and Garden at the recreation ground: -1. Planting, garden benches and tommy statutes.
2. Removal of goal posts and shed.
3. Loose barrier pole
4. Waste Bin repair
5. Installation of the Plaque
6. To discuss the water and electricity supply
7. To discuss cleaning of the pavillion
8. Estate to give the PC a licence to occupy the land behind the houses to regularise matters.
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| 92.25 | To discuss a new playground being installed in the recreation ground. s.106 monies of £1530 must be spent before March 2026. Resolution for expenditure.  |
| 93.25 | To discuss the future of the pavillion.  |
| 94.25 | To discuss hosting an opening party for the recreation ground garden and resolution for expenditure.  |
| 95.25 | To discuss a new defibrillator being installed in the village: -1. To note the discussions with Heartstart.
2. Training to cost £345 + VAT with Severnside Ltd.
3. Resolutions for expenditure.
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| 96.25 | To discuss and agree tasks for the lengthsman |
| 97.25 | To discuss the Thames Water pumping station at West End Green |
| 98.25 | To discuss new governing documentation for the Parish Council and resolve on adoption of the same: -1. IT Policy
2. Data Retention Policy
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|  | **Highways** |
| 99.25 | To note that the flooding of West End Green by Englefield Wood has been reported to HCC.  |
|  | **Planning** |
| 100.25 | To consider applications received and resolve on recommendations to be made on planning applications contained on the Basingstoke and Deane Borough Council weekly lists (basingstoke.gov.uk) including any received after the agenda has been published. 1. Car port at Wigmore Farm
2. Planning Application Consultation for 25/02173/GPDADW at  Lavells Farm  West End Green Stratfield Saye Hampshire RG7 2DT
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| 101.25 | To note that BDBC has published a Local Plan Update - Draft spatial strategy  |
|  | **Finance** |
| 102.25 | To confirm payments made and received since last meeting. |
| 103.25 | To authorise any requests for payment due before the next meeting.  |
| 104.25 | To note the current financial situation and sign the Bank Reconciliations. |
| 105.25 | To agree the date of the next meeting as 1st December 2025 at 7pm.  |
| 106.25 | Closing. |