**STRATFIELD SAYE PARISH COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF**

**STRATFIELD SAYE PARISH COUNCIL HELD ON**

Monday 2nd October 2023 at 7.30pm

in the Stratfield Saye Village Hall

**COUNCIL MEMBERS**

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|  | **In attendance** | **Apologies** | **Absent** |
| **Cllr Hall** | **☑** |  |  |
| **Cllr Harborne** | **☑** |  |  |
| **Cllr Preston** | **☑** |  |  |
| **Cllr Speed** | **☑** |  |  |
| **Cllr Toms** | **☑** |  |  |
| **Cllr Toosey** | **☑** |  |  |
| **Cllr Wainwright** | **☑** |  |  |

**ALSO IN ATTENDANCE:** Louise Webb (Clerk), Borough Councillor Robinson, County Councillor Vaughan and 3 members of the public.

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| **35.23** | **To receive and accept apologies for absence.**  Apologies were noted from Borough Councillor Tomblin. |
| **36.23** | **To receive any declarations of interest relevant to items on the agenda.**  There were no declarations of interest relating to items on the Agenda |
| **37.23** | **To sign as a correct record of the minutes of the Stratfield Saye Parish Council meeting held on 15th May 2023.**  **APPROVED** the minutes of the Parish Council Meeting held on 15th May 2023 as a true record of the meeting. |
| **38.23** | **Public participation.**  No comments were made. |
| **39.23** | **To receive reports from Borough Councillors.**  **Borough Councillor Robinson**   * 17th Oct - webinar regarding sustainable schools and in the curriculum is planned. * Supermarket vouchers being issued to all those who get council tax support or income support in the borough. * Free reduced price insulation packages. Google the ‘Great British Insulation Scheme’ or contact BDBC directly. * Greening Campaign - encouraging people to cut carbon and make green spaces more diverse. The first 12 to sign up get their enrolment fee paid. Contact the BDBC Green Team. * BDBC sent 106 statements to all parish councillors (but not to him!). * Two fly tippers out towards Rotherwick fined £4500. Clear message delivered. * Proposed sites for more housing development have been visited. Must build 8500 houses over next 10 years. Some in Cafaude Lane and other sites on A33. Will affect local traffic. |
|  | **Clerk’s Report** |
| **40.23** | **To note the co-option of Cllr Annie Wainwright.**  It was **NOTED** that Cllr Wainwright has signed her Acceptance of Office and a Declaration of Interests Form. All paperwork has been filed with BDBC. George Peck has kindly agreed to wait until a place on the Parish Council becomes available before he applies to join the Parish Council again. |
| **41.23** | **To note that the Parish Council insurance was renewed.**  It was **NOTED** that our insurance was renewed on 1st June 2023 at a cost of £977.51 |
| **42.23** | **To discuss the internal audit report for the year ended 31 March 2023.**  It was **NOTED** that our accounts for last year have been completed and there were no questions or recommendations made by the Internal Auditor. |
|  | **Parish Matters** |
| **43.23** | **To discuss the new War Memorial and garden on the recreation ground.**  We are waiting to receive the Duke’s thoughts on the draft design.  Trees have been removed from Iron Duke car park - possible alternative site.  **AGREED** to defer to the next meeting. |
| **44.23** | **To discuss the electricity supply to the Pavilion. SSE energy contract renewal.**  We are out of contract with SSE. All charges are being written off in full as our usage is zero. Current rates are: -  Standing charge- £147.82 per Quarter  Day rate- 46.92 p/kWh  Night rate- 38.21 p/kWh  If we accept the new contract our charges will become: -  Standing Charge - £52.45 per Quarter  All - 27.620 p/kWh  Email stated that since April 2023, SSE might not write off the standing charge. However, LW was able to get it written off on 18th August 2023.  **RESOLVED** to enter into a new contract with SSE.  Proposed by Councillor Speed  Seconded by Councillor Toosey  Passed on a unanimous vote. |
| **45.23** | **To consider the repair to the pavilion door lock. Resolution for expenditure.**  The silver handle on the lock has been damaged.  **AGREED** LW to put up a sign to say nothing of value inside.  **AGREED** to fit a new lock without a handle. Lengthsman to fit. |
| **46.23** | **To discuss and agree tasks for the Lengthsman.**  **AGREED** to ask the lengthsman to carry out the following tasks: -   * Signs into the village cleaned * All shrubbery cut back around signs * Strimming around the picnic benches * Verges along New Street * Brambles around phone box |
| **47.23** | **To discuss hosting a pop-up cafe at the pavilion.**  **AGREED** to put advert in the next LVL to see if anyone is interested in running it. |
| **48.23** | **To consider potential events for the 80th anniversary of D-Day on 6th June 2024 and to discuss letter from the Pageant Master to light a beacon.**  **AGREED** Cllr Speed to speak to the Estate to see what they are planning regarding a beacon. Cllr Vaughan will arrange for a Chinook helicopter to fly over the village at approximately 9.15pm. Co-ordinate lifts for the elderly - done on a voluntary basis. Remembrance service at St Mary’s Church 1st June? Tea and coffee afterwards? LW to speak to other clerks about what about other villages are doing. |
| **49.23** | **To discuss and agree new governing documentation for the Parish Council.**  Previous criticism by a member of the public regarding the consideration of planning applications in between meetings. We can adopt a Scheme of Delegation to allow us to deal with Planning Applications between meetings.  All governing documentation needs updating.  Discussed and **AGREED** the terms of a Scheme of Delegation to be adopted at the next meeting.  **RESOLVED** to adopt the Public Participation policy. Passed on a unanimous vote. |
| **50.23** | **To discuss the condition of the phone box on New Street.**  **AGREED** Cllr Speed to tidy up the books up and to speak to the Estate about updating the paintwork (possibly lead). LW to put up a notice asking people not to drop off books if the shelves are full. |
| **51.23** | **To receive reports from County Councillors.**  Report from County Councillor Vaughan dated September 2023 can be found on the Stratfield Saye website.  Cllr Vaughan’s report dated October 2023 can be found as Appendix A.   * Hampshire County Council is not bankrupt. Budget in place to 2025/2026 * Government has to look at how to fund local govt. Severe cuts over last 10 years * £132m deficit in 2025/2026 - savings must be made. * Hampshire is one of the best run councils in the country.   ‘Dial a ride’ service being cut back?  Government investing £700million to sort out buses  On call systems are needed to serve the people who need it most.  It is being looked at seriously by HCC. |
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|  | **Highways** |
| **52.23** | **To consider speed calming measures with HCC. Resolution for expenditure.**  Monies already received: -  £2400 from Cllr Vaughan  £1000 grant from BDBC  £3400  Scheme costs: -  £4709.78 HCC works and new posts  £2747.99 Speed Indicator Device  £7457.77    Total SSPC input = £4057.77 (but note VAT reclaim of £458)  **RESOLVED** to spend £4057.77 on speed calming measures.  Proposed by Councillor Toms  Seconded by Councillor Geoffrey  Passed on a unanimous vote.  SID has arrived. Waiting for highways to put the posts up. Help needed to check the SID before we pay the invoice. Cllrs Toosey and Wainwright to help.  Livery yard is worried about cars speeding past. They will liaise directly with local land owners about putting up signs to slow down. |
| **53.23** | **To consider correspondence dated 26th April sent to HCC re pot holes.**  Work has been done to the whole of Green Lane and Mortimer Lane. Some gaps between Butlers Lane and Silchester. Continue to report new pot holes online.  Sign by 5-ways junction damaged. LW to report to HCC. |
|  | **Planning** |
| **54.23** | **To consider the following planning applications: -** |
| **54.23.1** | **23/00468/FUL**  **Amended planning application for West End House on Mortimer Lane**  **Erection of 1 detached 5 bedroom House, double garage, access and landscaping**  Stratfield Saye Parish Council objects to this application as it is  contrary to Policies SS6 and EM1 and is an urbanisation of the agricultural area.  Deadline to respond to BDBC Planning Department was extended to 4th October 2023. |
| **54.23.2** | **23/01740/FUL**  **Amended planning application for Fair Oaks on Mortimer Lane**  **Change of use of land to residential garden use and erection of garden tool shed.**  Stratfield Saye Parish Council had no objection to this application.  There is a new building on Wigmore Farm - a 3 car port permanent structure with a zinc roof. Cllr Speed to discuss with George Peck. |

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|  | **Finance** |
| **55.23** | **To confirm payments made and received since last meeting.**  The payments as listed in the table in Appendix B were **APPROVED** as paid. |
| **56.23** | **To authorise any requests for payment due before the next meeting.**  The payments as listed in the table in Appendix C were **APPROVED** for payment. |
| **57.23** | **To note the current financial situation and sign the Bank Reconciliations.**  The current financial situation was **NOTED** and the reconciliation of the bank  balance was **AGREED**. The Bank Reconciliations can be found as Appendix D. |
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| **58.23** | **To agree the date of the next meeting as 2nd December 2023 at 7.30pm at Stratfield Saye Village Hall.**  **AGREED** to change the date to Monday 4th December 2023 at 7.30pm. |
| **59.23** | **Closing.**  The meeting was closed at 9pm. |

**STRATFIELD SAYE PARISH COUNCIL**

**APPENDIX A -**

**Hampshire County Councillor report – Calleva Division October 2023**

1. **HCC financial planning this autumn**

The financial challenges facing the County Council, and local government nationally, are well documented. Each year, it costs more to deliver public services, but the money received from central Government and council tax increases is not enough to meet the extra costs, which results in a deficit. High inflation and growing demand for local services means that in the two years up to the 2025/26 financial year, the budget shortfall is expected to rise considerably to £132m, one of the biggest deficits the County Council has ever faced.

Proposals this autumn set out options for how Hampshire County Council could close this budget gap and comes on top of over £0.6bn of spending reductions already delivered since the start of national austerity. Hampshire is in a better financial position than most other county councils, and while the Authority’s finances are stable until 2025/26, future stability relies on central Government fundamentally changing the way that local government services are funded, or reducing what councils are legally required to deliver.

In the absence of any immediate Government action in this regard, Hampshire County Council must plan on the basis of closing the budget gap itself, applying a combination of tactics to help balance the books, including changing and reducing services and delivering only those services which the council must legally provide.

A final decision is to be made by the full county council in November. After this, some proposals may then be subject to further more detailed public consultation.

1. **Transforming in-house nursing and specialist care**

A ten week public consultation is now underway on proposals that would see £173 million invested over the next five to six years to transform and expand the future of nursing and specialist accommodation directly provided by HCC for the county’s growing older population. The proposals recommend concentrating on the delivery of specialist nursing care, complex dementia care and short-term support – to either prevent a hospital admission or support a hospital discharge, so ensuring care could be provided more cost effectively.

The proposals include:

* building new nursing homes in Havant, Winchester and the New Forest
* modernising and expanding care at existing homes in Basingstoke, Aldershot and Emsworth
* withdrawing over time from the direct provision of residential care, with the closure of a number of the council’s older homes.

More detail and a link to the consultation can be found at <https://hampshirecc.welcomesyourfeedback.net/s/HCC-Care2023>.

The consolation closes on 12 November 2023 with a final decision expected in February next year.

1. **Countryside Services - Parish Pages**

Parishes, town councils and other local groups may find the [Parish Pages](https://www.hants.gov.uk/community/parish-pages) page on the HCC website a useful source of countryside information, including opportunities for grants and funding, information about Parish Pollinators, becoming a Volunteer, Countryside Canines and a guide to rights of way for parishes and communities. In addition, the Definitive Map is useful in identifying and locating rights of ways -

www.hants.gov.uk/landplanningandenvironment/rightsofway/definitivemap

1. **Increased payments to local residents hosting Ukrainian families**

The county council has announced that it will be paying an extra £200 per month to all Hampshire residents hosting Ukrainian guests as part of the Government’s Homes for Ukraine Scheme, until the end of March 2024. This takes the monthly payment to £700, which is above the Government’s current guidance for local authorities.

1. **Funding to save the UK’s rarest orchids**

Hampshire County Council has secured £98,000 funding from Natural England to help rare helleborine orchids to thrive. The conservation project aims to create protected habitats for the endangered plants at sites in East Hampshire.

1. **Older Driver Awareness Week**

2 October marks the start of Older Driver Awareness Week. Hampshire County Council are running two webinars this week which may be of interest:

Tuesday 3 October 2023 13.00 to 14.15      [Register for 'Compensating for Ageing Effects on Driving'](https://events.teams.microsoft.com/event/1efdecc3-2762-44d9-a1a9-6d8b56f4c800@3f81d8b5-ee07-4c17-869c-1db439018d9b)

Thursday 5 October 2023 10.00 to 11.15    [Register for 'Is Your Driving as Safe as You Think It Is?'](https://events.teams.microsoft.com/event/1aef7bc0-80b6-40f2-a857-d26277701871@3f81d8b5-ee07-4c17-869c-1db439018d9b)

1. **New police stations for Hampshire**

The Police and Crime Commissioner for Hampshire and the Isle of Wight, Donna Jones, has announced a plan to open ten more police stations and front counters over the next eighteen months, with the aim of increasing police visibility and making them more accessible to the public.

The number of police front counters will increase from 13 to 23, with new front counters in Cowes, Portsmouth Central, Park Gate, Petersfield, Totton, Ryde, Yateley, Eastleigh, Cosham and Gosport.

**Cllr Rhydian Vaughan MBE**

**APPENDIX B - Payments made since last meeting**

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| --- | --- | --- | --- | --- |
| FROM | ITEM | INVOICE No | METHOD | AMOUNT |
| Paul Reynolds | Internal Auditor | 23/036 | Bank Payment | 215 |
| Iron Duke | Coronation Party |  | Bank Payment | 1506.87 |
| Gallagher | Insurance |  | Bank Payment | 977.51 |
| Vision ICT | Annual Email | 16610 | Bank Payment | 237.60 |
|  |  |  | **TOTAL** | **2936.98** |

**Payments received since last meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| FROM | ITEM | METHOD | AMOUNT |
| HMRC | VAT refund | Bank Payment | 822.23 |
| BDBC | Precept (1/2 year) | Bank Payment | 1950.00 |
|  |  | **TOTAL** | **2772.23** |

**APPENDIX C - Payments to be made before next meeting**

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| --- | --- | --- | --- | --- |
| FROM | ITEM | INVOICE No | METHOD | AMOUNT |
| Berks Extinguisher Service | Pavillion | 47974 | Bank Payment | 189.56 |
| ElanCity | Speeding Device | SO UK03422 | Bank Payment | 2747.99 |
|  |  |  | **TOTAL** | **2937.55** |

**APPENDIX D - Bank Reconciliations**

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| **BANK RECONCILLIATION FOR THE MONTH OF MAY 2023** |  |  |
|  |  |  |
| LLOYD'S BANK BALANCE AS AT | 31/05/2023 | 12,271.28 |
| MINUS UNREPRESENTED CHEQUES |  | 0 |
|  |  | **12,271.28** |
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| ADD INCOME NOT YET BANKED |  | 0 |
| TOTAL |  | **12,271.28** |
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| **CASH BOOK RECONCILLIATION** |  |  |
|  |  |  |
| BALANCE PER CASH BOOK IS |  | 12,271.28 |
| DIFFERENCE EXCLUDING ADJUSTMENTS IS |  | 0 |
| UNRECONCILED DIFFERENCE IS |  | 0 |
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| **BANK RECONCILLIATION FOR THE MONTH OF JUNE 2023** |  |  |
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| LLOYD'S BANK BALANCE AS AT | 30/06/2023 | 12,271.28 |
| MINUS UNREPRESENTED CHEQUES |  | 0 |
|  |  | 12,271.28 |
|  |  |  |
| ADD INCOME NOT YET BANKED |  | 0 |
| TOTAL |  | 12,271.28 |
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| **CASH BOOK RECONCILLIATION** |  |  |
|  |  |  |
| BALANCE PER CASH BOOK IS |  | 12,271.28 |
| DIFFERENCE EXCLUDING ADJUSTMENTS IS |  | 0 |
| UNRECONCILED DIFFERENCE IS |  | 0 |

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| **BANK RECONCILLIATION FOR THE MONTH OF JULY 2023** |  |  |
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| LLOYD'S BANK BALANCE AS AT | 31/07/2023 | 12,033.68 |
| MINUS UNREPRESENTED CHEQUES |  | 0 |
|  |  | 12,033.68 |
|  |  |  |
| ADD INCOME NOT YET BANKED |  | 0 |
| TOTAL |  | 12,033.68 |
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| **CASH BOOK RECONCILLIATION** |  |  |
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| BALANCE PER CASH BOOK IS |  | 12,033.68 |
| DIFFERENCE EXCLUDING ADJUSTMENTS IS |  | 0 |
| UNRECONCILED DIFFERENCE IS |  | 0 |

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| **BANK RECONCILLIATION FOR THE MONTH OF AUGUST 2023** |  |  |
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| LLOYD'S BANK BALANCE AS AT | 31/08/2023 | 12,033.68 |
| MINUS UNREPRESENTED CHEQUES |  | 0 |
|  |  | 12,033.68 |
|  |  |  |
| ADD INCOME NOT YET BANKED |  | 0 |
| TOTAL |  | 12,033.68 |
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| **CASH BOOK RECONCILLIATION** |  |  |
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| BALANCE PER CASH BOOK IS |  | 12,033.68 |
| DIFFERENCE EXCLUDING ADJUSTMENTS IS |  | 0 |
| UNRECONCILED DIFFERENCE IS |  | 0 |
| **BANK RECONCILLIATION FOR THE MONTH OF SEPTEMBER 2023** |  |  |
|  |  |  |
| LLOYD'S BANK BALANCE AS AT | 30/09/2023 | 13,983.68 |
| MINUS UNREPRESENTED CHEQUES |  | 0 |
|  |  | 13,983.68 |
|  |  |  |
| ADD INCOME NOT YET BANKED |  | 0 |
| TOTAL |  | 13,983.68 |
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| **CASH BOOK RECONCILLIATION** |  |  |
|  |  |  |
| BALANCE PER CASH BOOK IS |  | 13,983.68 |
| DIFFERENCE EXCLUDING ADJUSTMENTS IS |  | 0 |
| UNRECONCILED DIFFERENCE IS |  | 0 |