

# STRATFIELD SAYE PARISH COUNCIL

## MINUTES OF THE ORDINARY MEETING OF STRATFIELD SAYE PARISH COUNCIL HELD ON

Monday 5<sup>th</sup> February 2024 at 7.30pm  
in the Stratfield Saye Village Hall

### COUNCIL MEMBERS

	In attendance	Apologies	Absent
Cllr Hall	<input checked="" type="checkbox"/>		
Cllr Harborne	<input checked="" type="checkbox"/>		
Cllr Preston	<input checked="" type="checkbox"/>		
Cllr Toms	<input checked="" type="checkbox"/>		
Cllr Toosey	<input checked="" type="checkbox"/>		
Cllr Wainwright	<input checked="" type="checkbox"/>		

**ALSO IN ATTENDANCE:** Louise Webb (Clerk), County Councillor Vaughan and 6 members of the public.

1.24	<b>To receive and accept apologies for absence.</b> Apologies were received from Borough Councillor Tomblin, Borough Councillor Durrant and Borough Councillor Robinson.
2.24	<b>To consider Co-Opting a new Councillor.</b> <b>RESOLVED</b> to Co-Opt Mr George Peck as a Councillor. Proposed by Councillor Preston. Seconded by Councillor Toms Passed on a unanimous vote. Cllr Peck signed a Declaration of Acceptance of Office.
3.24	<b>To elect a new Chairman.</b> <b>RESOLVED</b> to elect Cllr Peck as Chairman. Proposed by Councillor Toms Seconded by Councillor Wainwright Voted for (5) Against (1) Cllr Peck signed a Declaration of Acceptance of Office by Chairman.
4.24	<b>To receive any declarations of interest relevant to items on the agenda.</b> <b>RECEIVED</b> from Cllr Toosey as her property is affected by the application to modify the Definitive Map of footpaths and byways in the village. Cllr Peck also declared that he is the Wellington Farm & Estate Manager.
5.24	<b>To sign as a correct record of the minutes of the Stratfield Saye Parish Council meeting held on Monday 4<sup>th</sup> December 2023.</b> <b>APPROVED</b> the minutes of the Parish Council Meeting held on 4 <sup>th</sup> December 2023 as a true record of the meeting.

6.24	<b>Public participation.</b> <ul style="list-style-type: none"> <li>Questions regarding the speech given by Cllr Toms at her planning permission hearing and when was the speech approved. Did not want a reply from the Clerk. We will write to her.</li> </ul>
	<b>To receive reports from Borough Councillors.</b>
7.24	No reports were received.
	<b>To receive reports from County Councillors.</b>
8.24	<p>Cllr Vaughan's report dated January 2024 can be found as <b>Appendix A</b>.</p> <ul style="list-style-type: none"> <li>If villages want a 20pm speed limit, it needs mutual consent from villagers that they want it and we will have to pay for it. Can pay via s106 CIL etc. It will not be enforced by the police.</li> <li>Flooding - water tables very high. Cannot fix pot holes when it rains. HCC cannot stop utility companies digging up the roads.</li> <li>Financial report- HCC not bankrupt but 2025 will see a funding gap of £132m. Survey out asking people what services people want to keep. £1.4million spent on social care a day.</li> <li>Household Waste &amp; Recycling Centers, home school buses - some services will have to go or become pay-as-you-use.</li> </ul>
	<b>Clerk's Report</b>
9.24	<p><b>To note that SSPC has entered into a new contract with SSE for the supply of electricity to the Pavilion.</b></p> <p>It was <b>NOTED</b> that we entered into a new contract with SSE on 12<sup>th</sup> December 2023 for the supply of electricity to the Pavilion, due to them refusing to write off all future standing charges. Standing Charge now 61p per day or £56.27 per quarter (VAT Added). Price per kw £27.22</p>
10.24	<p><b>To note that the Precept Request for 2024/2025 for £4200 was submitted to BDBC on 11<sup>th</sup> December 2023.</b></p> <p>It was <b>NOTED</b> that the Precept Request for 2024/2025 for £4200 was submitted to BDBC on 11<sup>th</sup> December 2023. £3900 expenditure (as per the Precept Estimated Expenditure 24/25) plus £300 for reserves.</p>
11.24	<p><b>To confirm that a grass cutting grant of £365.50 was received from BDBC in April 2023.</b></p> <p>It was <b>NOTED</b> that we received £365.50 from BDBC in April 2023 (incorporated in the 1/2 yearly precept payment) to put towards the cost of grass cutting. This contribution is automatically sent every April - no further action required by us.</p>
12.24	<p><b>To note that the Clerk has attended training on the Code of Conduct.</b></p> <p>It was <b>NOTED</b> that the Clerk has attended training on the Code of Conduct and the notes have been circulated to all Councillors.</p>
13.24	<p><b>To note that HCC has opened a consultation on future spending on local services and BDBC has opened another on the local plan.</b></p> <p>It was <b>NOTED</b> that HCC has opened a consultation on future spending on local services and BDBC has opened one on the local plan.</p>



14.24	<p><b>To confirm that our parish is due to have elections on Thursday 2 May 2024.</b></p> <p>It was <b><u>NOTED</u></b> that our parish is due to have elections that, if contested, will be held on Thursday 2 May 2024. The last elections held in 2021 were delayed from 2020 as a result of the pandemic, therefore the term was shortened to 3 years. 2024 continues the original election cycle as if the elections had taken place in 2020 as should have happened. The Clerk hopes to attend a BDBC training seminar on the election process.</p>
15.24	<p><b>To confirm all decisions and actions taken under the Scheme of Delegation reported at Appendix B.</b></p> <p>The decisions listed in the table in <b>Appendix B</b> were <b><u>APPROVED</u></b> as made under the Scheme of Delegation.</p>
	<b>Parish Matters</b>
16.24	<p><b>To discuss the application to register new footpaths and byways - email from BDBC Planning Department dated 17<sup>th</sup> November 2023.</b></p> <p>Cllrs Toosey and Peck left the room.</p> <p>It was <b><u>NOTED</u></b> that a response was filed with BDBC Planning Department on 5<sup>th</sup> December 2023. Comments have been forwarded to HCC for consideration. Cllrs Peck and Toosey returned to the room.</p>
17.24	<p><b>To consider the BDBC Pride in Place Fund is now open for applications and closes on 25<sup>th</sup> February.</b></p> <p>It was <b><u>NOTED</u></b> this fund might help with the cost of the war memorial and garden in the recreation ground. We meet the scheme criteria. Costing against the plan needed. Up to £15,000 may be granted.</p> <p>In addition the BDBC Councillor Community Grant as this year's scheme closes on Friday 1 March 2024. Maximum £3000 per claim.</p> <p>Future costs and maintenance must be low as there is no budget for large expenditure.</p> <p>The Duke remains supportive of a war memorial. His Grace will cover the cost but he would prefer it to be in the Iron Duke Car Park. Memorial Garden to be paid for by grants if possible. Commercial costings will be needed. The Estate might help.</p> <p>It was <b><u>AGREED</u></b> costings to be obtained by Cllr Toms and Cllr Peck so that an application can be submitted to the BDBC Pride In Place Fund. .</p> <p>It was <b><u>RESOLVED</u></b> that the War Memorial should be cited in the Iron Duke car park and a garden be created in the recreation ground. In favour (5) and against (2).</p>
18.24	<p><b>To discuss the maintenance of the defibrillator at the Iron Duke.</b></p> <p>It was <b><u>NOTED</u></b> that PC is now responsible for maintaining the defibrillator. Nothing is known about the make or model of the defibrillator and it is not known when the pads or batteries need changing.</p> <p>It was <b><u>AGREED</u></b> Clerk to call 101 and to search the PC records.</p>
19.24	<p><b>Clerk to investigate cost of buying a new defibrillator for West End Green.</b></p> <p>It was <b><u>NOTED</u></b> The British Heart Foundation are currently accepting applications for a free, BHF-funded defibrillator. Applications will close on 15 March 2024.</p> <p><b><u>AGREED</u></b> Cllr Peck to identify a suitable location as it needs an electricity supply.</p> <p>The Clerk to apply to BHF for a free Defibrillator.</p>

20.24	<b>To discuss the new War Memorial and garden on the recreation ground.</b> Please see notes under 17.24 above.
21.24	<b>To discuss the update to Community Transport (formerly known as Dial-a-Ride and Call &amp; Go)</b> It was <b><u>NOTED</u></b> that an update from Cllr Tomblin is expected shortly.
22.24	<b>To consider the repair to the pavilion door lock.</b> It was <b><u>NOTED</u></b> Lengthsman has fitted a new lock.
23.24	<b>To discuss and agree tasks for the Lengthsman.</b> It was <b><u>AGREED</u></b> <ul style="list-style-type: none"> <li>● the pond at WEG needs some attention. Iris removal from the edge.</li> <li>● Phonebox on New Street</li> <li>● Ivy on the pavillion</li> </ul>
24.24	<b>To discuss the condition of the book library in the phone box on New Street.</b> <b><u>NOTED</u></b> Estate to look at updating the paintwork (it is possibly lead paint). To be discussed at the next meeting.
25.24	<b>To consider potential events for the 80th anniversary of D-Day on 6th June 2024.</b> It was <b><u>AGREED</u></b> that the tea party at the Village Hall on Saturday 8 <sup>th</sup> June has a budget of £1000 already agreed, but try to limit expenditure to £400. Commemorate rather than celebrate. "Bring a Cake to Commemorate".
26.24 26.24.1	<b>To discuss and agree new governing documentation for the Parish Council.</b> It was <b><u>RESOLVED</u></b> to adopt the Complaints Policy. Proposer Cllr Toosey Seconder Cllr Hall Passed on a unanimous vote.
26.24.2	It was <b><u>RESOLVED</u></b> to adopt the Vexatious Complaints Policy. Proposer Cllr Wainwright Seconder Cllr Toosey Passed on a unanimous vote.
	<b>Highways</b>
27.24	<b>To consider speed calming measures with HCC.</b> <b><u>NOTED</u></b> SID in place for 3 weeks on Mortimer Lane. Will be moved to Fair oak Lane next. It has been quite effective. Issue regarding calibration. No date yet from Council for additional 10 sites. Seven sets of brackets needed at a cost of £217 to make it easier to move the SID. It was <b><u>RESOLVED</u></b> resolved to spend £217 on brackets Proposer Cllr Harborne Seconder Cllr Toosey Passed on a unanimous vote.  It was <b><u>AGREED</u></b> Cllr Toms to speak to Cllr Vaughan and the Clerk to apply to BDBC Councillor Community Grant Fund to cover the cost of purchasing a



	<p>second SID.</p> <p>There is issue with Thames Water and the pumping station at West End Green. Thames Water attending numerous times a day to empty it 7.30am to 10.40pm - flashing lights and damage to local gates. Will continue until July. Tankers are also damaging roads and speeding. Cllr Toms liasing with HCC.</p> <p>Drain collapsed that serves the corner by the Estate Office. Continuing problem.</p>
	<b>Planning</b>
28.24.1	<p><b>To consider the following planning applications: -</b></p> <p><b>23/02953/HSE</b></p> <p><b>Lavells Farmhouse West End Green Stratfield Saye Hampshire RG7 2DT</b></p> <p><b>Proposal: Erection of detached double car port</b></p> <p><b><u>NOTED</u></b> Dealt with under the Scheme of Delegation. No comments received.</p>
28.24.2	<p><b>3.794.REVPP at Farnborough Airport Farnborough</b></p> <p>Increase in number of flights</p> <p><b><u>NOTED</u></b> Dealt with under the Scheme of Delegation. No comments received.</p>
28.24.3	<p><b>23/03045/HSE at Heywoods Farm Mill Lane Stratfield Saye</b></p> <p>Demolition of existing side extension/pool room and construction of a replacement two storey extension to the existing house.</p> <p><b><u>NOTED</u></b> Dealt with under the Scheme of Delegation. No comments received.</p>
28.24.4	<p><b>223/03046/LBC at Heywoods Farm Mill Lane Stratfield Saye</b></p> <p>Demolition of existing side extension/pool room and construction of a replacement two storey extension to the existing house.</p> <p><b><u>NOTED</u></b> Dealt with under the Scheme of Delegation. No comments received.</p>
28.24.5	<p>Car Port on Wigmore Farm - zinc roof.</p> <p><b><u>AGREED</u></b> Cllr Peck to report at the next meeting.</p>
	<b>Finance</b>
29.24	<p><b>To confirm payments made and received since last meeting.</b></p> <p>The payments as listed in the table in Appendix C were <b><u>APPROVED</u></b> as paid.</p>
30.24	<p><b>To authorise any requests for payment due before the next meeting.</b></p> <p>The payments as listed in the table in Appendix D were <b><u>APPROVED</u></b> for payment.</p>
31.24	<p><b>To note the current financial situation and sign the Bank Reconciliations.</b></p> <p>The current financial situation was <b><u>NOTED</u></b> at Appendix E and the reconciliation of the bank balance was <b><u>AGREED</u></b>. The Bank Reconciliations can be found as Appendix F. Clerk to email councillors estimated balance at end of financial year.</p>
32.24	<p><b>To agree that there will be a Garden Competition this year</b></p> <p>It was unanimous <b><u>AGREED</u></b> to hold the village gardening competition again this year. The only cost is the £50 gifted to the Judge.</p> <p>The Clerk has a trophy in her garage at home.</p>

33.24	<p><b>To agree the date of the next Parish Council meeting as 13<sup>th</sup> May 2024 with the AGM at 7pm and the Ordinary Meeting at 7.30pm.</b></p> <p><b><u>AGREED</u></b> The next meeting will be on 13<sup>th</sup> May 2024 with the AGM at 7pm and the Ordinary Meeting at 7.30pm in Stratfield Saye Village Hall.</p>
34.24	<p><b>Closing.</b></p> <p>The meeting was closed at 9.05pm pm by Cllr Peck.</p>



## STRATFIELD SAYE PARISH COUNCIL

### APPENDIX A

#### **Hampshire County Councillor report – Calleva Division January 2024**

##### **1.**

##### **Household DIY waste charges ended**

From 1 January 2024, residents using Hampshire County Council Household Waste Recycling Centres (HWRCs) will no longer be charged for disposing of their DIY waste - in line with the Government policy changes.

Up to two 50-litre rubble bags, or one bulky item such as a sink or toilet pedestal, will be accepted for free, at a maximum frequency of four visits over four weeks. Anything more than this amount will be chargeable at current rates, as permitted by national legislation, to cover specialist disposal costs. DIY waste can be accepted at all HWRCs in Hampshire except New Alresford due to its restricted size. Customers must also be able to lift, carry and empty out their DIY waste.

The Council estimates that the removal of the charges could impose an additional cost to Hampshire council taxpayers of up to £2 million every year. This is because recycling or disposal of DIY waste, such as soil, rubble, asbestos and gypsum board, requires specialist processing and the fees we currently charge help to cover these expenses. This will need to be taken into account as part of the Council's savings proposals to help meet a £132 million budget shortfall faced by the local authority from April 2025. This will include a review of Hampshire's HWRCs.

##### **2. Schools**

Parents with children due to start school or move to a junior school in September 2024 are reminded that they have until **Monday 15 January 2024** to submit their primary school applications. Parents will have the best chance of being offered a place at one of their preferred schools by applying on time and naming three preferences on their applications.

A recent survey across secondary schools and colleges in Hampshire shows a large increase in the percentage of young people both experimenting with, and using vapes. The survey shows that experimentation with vapes increases from 4% in year 7 to 53% in year 13. Similarly, vape use increases from 7% in year 10, to 18% in year 13. The Council is therefore continuing its clampdown on shops selling vapes illegally to underage buyers. Test purchase operations took place in December 2023, with visits to 17 different premises with teenage volunteers helping officers by going into the businesses to attempt to buy a vape, also known as an e-cigarette. Since September 2023, Trading Standards has prevented the sale of over £200,000 of illegal vapes and e-cigarettes by removing them from shops across Hampshire.

### **3. Hampshire Minerals and Waste Plan consultation**

The consultation on the updated plan is expected to start during the week beginning **8 January 2024** and to last for eight weeks. Details can be found at <https://www.hants.gov.uk/minerals-waste-update>

### **4. Climate change and nature recovery**

The Council has published its [Climate Change Annual Progress Report](#) which highlights the progress of council backed community initiatives and its own efforts to tackle climate change. One example is the Solar Together scheme - over the past two years, 2,100 households have purchased competitively priced solar panels, resulting in the installation of 7,400kw of rooftop solar power, which has the capacity to save an estimated 46,000 tonnes of carbon emissions.

Separately, the Council is launching a survey asking residents where they would like to see improvements for nature recovery, their views on nature priorities and what action they may be taking locally to help nature in their area. Gathering this information is an important first step in the development of a Local Nature Recovery Strategy which aims to ensure Hampshire's natural environment is protected for today's and future generations. That strategy is intended to create a blueprint for the recovery of nature in Hampshire – outlining what we can do, where the opportunities for doing it are, and considering how it can be delivered alongside wider positive environmental outcomes for people and nature, such as reduced flood risk. It will provide organisations with a framework for developing nature recovery projects and help prioritise funding and investment in Hampshire's nature's recovery. Here is a link to the [online survey](#).

### **5. Roads**

A final report for your perusal, this time the County Council's [Highways Service Annual Review](#) for 2022/23 which offers useful insights into the Highways team's activity over what has been an exceptionally busy and challenging period. You can access the review via the link. You will notice the continuing intensive focus on fixing potholes and other road defects following confirmation of the 3-year Stronger Roads Today campaign in July. This has enabled the deployment of significantly more repair teams and specialist equipment with the primary aim of making our roads better, fixing defects more quickly, and addressing the widespread deterioration from last winter's wet and freezing weather. You can find out more about the Stronger Roads Today programme [here](#).

### **6. Happy New Year**

My best wishes to everyone for 2024, I look forward to working with you in the year ahead.

**Cllr Rhydian Vaughan MBE**



## STRATFIELD SAYE PARISH COUNCIL

### APPENDIX B - Decisions made under the Scheme of Delegation

#### Planning Decisions made under the Scheme of Delegation

<b>Date</b>	2 <sup>nd</sup> December 2023
<b>Full Council</b>	Yes
<b>Proposal</b>	Planning application 3/02953/HSE at Lavells Farmhouse West End Green Stratfield Saye Erection of detached double car port
<b>Interests declared</b>	Yes - Cllr Hall
<b>Vote &amp; Decision</b>	Vote not required as no comments received

<b>Date</b>	7 <sup>th</sup> December 2023
<b>Full Council</b>	Yes
<b>Proposal</b>	Planning application 23.794.REVPP at Farnborough Airport Farnborough Increase in number of flights
<b>Interests declared</b>	None
<b>Vote &amp; Decision</b>	Vote not required as no comments received

<b>Date</b>	15 <sup>th</sup> December 2023
<b>Full Council</b>	Yes
<b>Proposal</b>	Planning application 3/03045/HSE at Heywoods Farm Mill Lane Stratfield Saye Demolition of existing side extension/pool room and construction of a replacement two storey extension to the existing house.
<b>Interests declared</b>	None
<b>Vote &amp; Decision</b>	Vote not required as no comments received

<b>Date</b>	15 <sup>th</sup> December 2023
<b>Full Council</b>	Yes
<b>Proposal</b>	Planning application 223/03046/LBC at Heywoods Farm Mill Lane Stratfield Saye Demolition of existing side extension/pool room and construction of a replacement two storey extension to the existing house.
<b>Interests declared</b>	None
<b>Vote &amp; Decision</b>	Vote not required as no comments received

#### Payments made under the Scheme of Delegation

TO	ITEM	Approval	AMOUNT - £
Vision ICT	Invoice	11 <sup>th</sup> January 2024 In favour (6) Against (0)	78.00



## STRATFIELD SAYE PARISH COUNCIL

### APPENDIX C - Payments made since last meeting

TO	ITEM	INVOICE No	METHOD	AMOUNT
Richard Gregory	Grass Cutting	12	Bank Payment	720.00
Village Hall	Rental	28 & 29	Bank Payment	156.00
HCC	Traffic Calming Works Deposit	3611743191	Bank Payment	775.00
Vision ICT	Biennial Fee - website	17663	Bank Payment	78.00
Stratfield Saye Church	Maintenance Work	Donation	Bank Payment	1000.00
Castle Water	Pavillion	10001166592	Bank Payment	12.40
			<b>TOTAL</b>	<b>2741.40</b>

### Payments received since last meeting

FROM	ITEM	METHOD	AMOUNT
		<b>TOTAL</b>	<b>0</b>

### APPENDIX D - Payments to be made before next meeting

FROM	ITEM	INVOICE No	METHOD	AMOUNT
Nick Hall	Grass cutting at West End Green	Receipt - expenses claim	Bank Payment	£14.59
Charlotte Toosey	New lock	Receipt - expenses claim	Bank Payment	£9.60
Nick Hall	Judge fee for 2022	Receipt - expenses claim	Bank Payment	£50.00
			<b>TOTAL</b>	<b>£74.19</b>

## **STRATFIELD SAYE PARISH COUNCIL**

### **APPENDIX E - Current Financial Situation**



12:49

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## Treasurers Account - 0654



£8,744.32

Available: £8,744.32

Overdraft limit: £0.00

Open a savings account



Search

Nov 2023

Dec 2023

January

20 Dec 23

£10,609.72

VILLAGE HALL

£156.00

06 Dec 23

£10,765.72

RICHARD J. GREGORY

£720.00

In:

£0.00

Out:

- £876.00



12:49



87



## Treasurers Account - 0654



£8,744.32

Available: £8,744.32

Overdraft limit: £0.00

Open a savings account



Search

Dec 2023

January

February

17 Jan 24

£8,744.32

HAMPSHIRE COUNTY C

£775.00

12 Jan 24

£9,519.32

VISION ICT

£78.00

11 Jan 24

£9,597.32

STRATFIELD SAYE CH

£1,000.00

11 Jan 24

£10,597.32

CASTLE WATER LTD

£12.40

In:

£0.00

Out:

- £1,865.40



## STRATFIELD SAYE PARISH COUNCIL

### APPENDIX F - Bank Reconciliations

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#### BANK RECONCILLIATION FOR THE MONTH OF DECEMBER 2023

LLOYD'S BANK BALANCE AS AT	31/12/2023	10,609.72
MINUS UNREPRESENTED CHEQUES		0
		<hr/> 10,609.72
ADD INCOME NOT YET BANKED		0
TOTAL		<hr/> 10,609.72

#### CASH BOOK RECONCILLIATION

BALANCE PER CASH BOOK IS	10,609.72
DIFFERENCE EXCLUDING ADJUSTMENTS	
IS	0
UNRECONCILED DIFFERENCE IS	<hr/> 0

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#### BANK RECONCILLIATION FOR THE MONTH OF JANUARY 2024

LLOYD'S BANK BALANCE AS AT	31/01/2024	8744.32
MINUS UNREPRESENTED CHEQUES		0
		<hr/> 8,744.32
ADD INCOME NOT YET BANKED		0
TOTAL		<hr/> 8,744.32

#### CASH BOOK RECONCILLIATION

BALANCE PER CASH BOOK IS	8,744.32
DIFFERENCE EXCLUDING ADJUSTMENTS	
IS	0
UNRECONCILED DIFFERENCE IS	<hr/> 0



