## MINUTES OF THE ORDINARY MEETING OF

STRATFIELD SAYE PARISH COUNCIL HELD ON Monday 24<sup>th</sup> February 2025 at 7pm in the Stratfield Saye Village Hall

### **COUNCIL MEMBERS**

	In attendance	Apologies	Absent
Cllr Hall	Ø		
Cllr Harborne		团	
Cllr Preston		Ø	
Cllr Peck	Ø		
Cllr Toms	☑		
Cllr Toosey	Ø		
Cllr Wainwright	Ø		

ALSO IN ATTENDANCE: Louise Webb (Clerk), County Councillor Vaughan, Borough Councillor Oborn and 1 member of the public.

1.43	Stratfield Saye Village Hall.
7.25	Clerk's Report  Evening with BDBC Cllr Paul Harvey on Monday 27th January 2025 at 7.30pm at the
6.25	To receive reports from County Councillors.  County Cllr Vaughan reported that there is a survey on devolution in circulation. <a href="https://consult.communities.gov.uk/lggc/hampshire-and-the-solent-devolutior-consultation/subpage.2025-02-11.9767972217">https://consult.communities.gov.uk/lggc/hampshire-and-the-solent-devolutior-consultation/subpage.2025-02-11.9767972217</a> open until 13 <sup>th</sup> April.  Devolution will be good for Hampshire. £8bn goes straight through Hampshire to London and it would be good to control this money. Need to reduce enormous local govt burden.  Hampshire local councils will play a much bigger role - first point of contact for the public. VE Day is coming up on Thursday 8 <sup>th</sup> May. Events taking place in Sherfield On Loddon and Silchester.
5.25	To receive reports from Borough Councillors.  Nothing to report.
4.25	Public participation. Nothing to report.
3.25	To sign as a correct record of the minutes of the Stratfield Saye Parish Council meeting held on Monday 2 <sup>nd</sup> December 2024  APPROVED the minutes of the ordinary Parish Council meeting held on 2 <sup>nd</sup> December 2024 as a true record of the meeting.
2.25	To receive any declarations of interest relevant to items on the agenda.  Cllr Peck declared that he is employed by the Wellington Estate, although it was noted he does not have a personal interest in any matter.
1.25	To receive and accept apologies for absence.  Apologies were <b>RECEIVED</b> and accepted from Cllr Preston and Cllr Harborne. Apologies were also received from Borough Councillor Tomblin.

	It was <b>NOTED</b> that we held a public meeting with BDBC Cllr Paul Harvey on Monday 27 <sup>th</sup> January in conjunction with Stratfield Turgis Parish Meeting. Our thanks to Cllr Harvey for presenting.
8.25	To note that we have entered into a new electricity contract with SSE.  It was NOTED that we have entered into a new electricity contract with SSE. The terms are 24 months with a standing charge of 52p per day and electricity charged at 24p per k/wWH.
9.25	To note that there is no possibility of a litter grant from BDBC, but new arrangements are in place.  NOTED that the Clerk met with Alan Tully of BDBC who confirmed that: -  (1) BDBC will spot pick roads from the New Street crossroads when required  (2) BDBC will continue to empty the 2 bins on the recreation ground  (3) BDBC will schedule a quarterly spot pick of all roads in the village  (4) BDBC will empty all bins in the village weekly  John Atkinson manages the North Rural Team which covers Stratfield Saye.
10.25	To note that our bank account with Lloyds Bank has changed to a community account and that the £16,229.22 CIL money from BDBC has been transferred to a Lloyds Bank savings account attracting an interest rate of 1% gross.  NOTED that our bank account with Lloyds Bank has changed to a community account and that the £16,229.22 CIL money from BDBC has been transferred to a Lloyds Bank savings account attracting an interest rate of 1% gross.
11.25	To note that Transport for the South East has opened a public consultation for views on public transport in the area. This will remain open until March 7th 2025  It was NOTED that Transport for the South East has opened a public consultation for views on public transport in the area. This will remain open until March 7th 2025 and can be found here

15.25	To note that Mr Richard Gregory has sadly passed away and to discuss the future
13.23	requirements for the Recreation Ground in respect of grass cutting.
	It was <b>NOTED</b> that Mr Richard Gregory has recently passed away. The PC acknowledged Mr
	Gregory's help and hard work over many years in cutting the grass on the recreation ground.
	AGREED Clerk to obtain quotes from other parties to cut the grass in the future. Cllr Peck will
	speak to John Goring and Pete Warner.
	speak to some Goring and rece warner.
16.25	To discuss a new defibrillator being installed at Granary Court.
	<b>NOTED</b> that our application to the British Heart Foundation for a free defibrillator was
	unsuccessful. <b>AGREED</b> to discuss at the next meeting.
17.25	To discuss and agree tasks for the Lengthsman.
	1. Removal of dredging from WEG pond.
	It was <b>NOTED</b> that Cllr Hall has very kindly dredged the WEG pond.
	To be discussed at the next meeting.
18.25	To discover the Thomas Western with a 4-2 and Western A. W. 4 E. 1 C.
10.23	To discuss the Thames Water pumping station at West End Green.  It was NOTED that Cllr Toms is waiting to hear from the site manager. Excess surface water
	is causing the problem. Tankers still operate 3-4 times a day but they are now using smaller
	tankers. Ruining the grass verges.
	tankers. Running the grass verges.
19.25	To discuss new governing documentation for the Parish Council and resolve on adoption
	of the same (1) Financial Regulations
	It was <b>RESOLVED</b> to adopt the new Financial Regulations.
	Proposer Cllr Toosey, seconder Cllr Wainwright. Passed on a unanimous vote.
20.25	To discuss any other business.
	1. What is the future of the pavillion? It costs a lot of money to maintain. To be discussed at
	the next meeting. Clerk to arrange an inspection of the pavillion for councillors.
	2. The Iron Duke should be re-opening in the summer of 2025. Food sourced from the Estate.
	Highways
21.25	Englefield Wood is flooding the road in West End Green. It freezes in the cold, so BDBC has
	put up two ice warning signs, but it does not plan to take any more action. Clerk to write to
	HCC once a map is received from Cllr Hall.
	Planning
22.25	To consider applications received and resolve on recommendations to be made on
	planning applications contained on the Basingstoke and Deane Borough Council weekly
	lists (basingstoke.gov.uk)
	1 To discuss the car port at Wigmore Farm.
	The clerk asked Cllr Peck for the name and contact details of the tenant at Wigmore Farm so
	that she can write to them.
	Finance
23.25	To confirm payments made and received since last meeting.
	The payments as listed in the table in Appendix B were <b>APPROVED</b> as paid.
24.25	To authorise any requests for payment due before the next meeting.
	The payments as listed in the table in Appendix C were <b>APPROVED</b> for payment.
25.25	To note the current financial situation and sign the Bank Reconciliations
23.23	The current financial situation was <b>NOTED</b> at Appendix D and the reconciliation of the bank
	balance was <b>AGREED</b> . The Bank Reconciliations can be found as Appendix E.
0.65	
26.25	To agree the date of the next meeting as 12th May 2025 at 7pm (Annual Meeting of the Parish Council & Ordinary meeting).
	i minu counci de Ciumai y meeting).

	2025 at 7pm followed immediately by an Ordinary Meeting after in Stratfield Saye Village Hall.
27.25	Closing. The meeting was closed at 8.10pm by Cllr Peck.

## APPENDIX A – Decisions made under the Scheme of Delegation

## Planning Decisions made under the Scheme of Delegation

Date	11 <sup>th</sup> October 2024
Full Council	No
Proposal	Lavells Farm, West End Green, Stratfield Saye – proposed change of use of agricultural buildings into an office and beauty salon. 24/02312/GPDAG
Interests declared	Yes
Vote & Decision	Vote not required as no comments received

Date	6 <sup>th</sup> November 2024
Full Council	Yes
Proposal	24/02501/ROC Lander at former 1 to 2 New Houses, Mortimer Lane, West End Green Proposal: Variation of conditions of 21/03646/FUL – removal of variation/conditions
Interests declared	No
Vote & Decision	Vote not required as no comments received

Date	11 <sup>th</sup> November 2024
Full Council	No
Proposal	24/02555/AGPD Lavells Farm, West End Green Stratfield Saye Hampshire RG7 2DR Proposal: Erection of agricultural building for storage of grain
Interests declared	Yes
Vote & Decision	Vote not required as no comments received

Date	1st November 2024
Full Council	Yes
Proposal	24/02371/FUL Land at Brickletons Farm, Clappers Farm Road, Silchester Proposal: development of a battery energy storage system and infrastructure
Interests declared	No
Vote & Decision	Comments received and submitted to BDBC. All in favour of objecting (7). Further comments submitted to BDBC following the meeting on 2 <sup>nd</sup> December 2024.

## Payments made under the Scheme of Delegation

TO	ITEM	Approval/Paid	AMOUNT - £
Castle Water	Invoice	11th November 2024	13.13
		In favour (7) Against (0)	
ICO	Direct Debit	22 <sup>nd</sup> November 2024	35.00
HCC	Invoice	28th November 2024	3934.78
		In favour (7) Against (0)	
Castle Water	Invoice	9th December 2024	6.46
		In favour (7) Against (0)	
Richard Gregory	Invoice	31st December 2024	845.00
		In favour (7) Against (0)	
SSE	Invoice	29 January 2025	68.43
		In favour (7) Against (0)	
Village Hall	Invoice	29 January 2025	232.50
		In favour (7) Against (0)	
Castle Water	Invoice	29 January 2025	6.67
		In favour (7) Against (0)	
SSE	Invoice	30 January 2025	23.03
		In favour (7) Against (0)	
Castle Water	Invoice	18 February 2025	6.67
		In favour (7) Against (0)	

# APPENDIX B – Payments made

TO	ITEM	DATE	AMOUNT
Berkshire Extinguisher	Invoice	7.10.24	195.78
SSE	Invoice	8.10.24	91.52
Castle Water	Invoice	11.11.24	13.13
ICO	Invoice	22.11.24	35
HCC	Invoice – traffic works	28.11.24	3934.78
Geoffrey Preston	Expenses – Land searches	9.12.24	45.60
Castle Water	Invoice	9.12.24	6.46
Vision ICT	Invoice	9.12.24	24
SSPC	Transfer – savings account	17.12.24	16,229.22
Richard Gregory	Invoice	31.12.24	845
SSE	Invoice	29.1.25	68.43
SS Village Hall	Invoice – hall hire	29.1.25	232.50
Castle Water	Invoice	29.1.25	6.67
SSE	Invoice	30.1.25	23.03
Castle Water	Invoice	18.2.25	6.67
		TOTAL	£21,757.79

## Payments received

ITEM	METHOD	AMOUNT
CIL money	Bank transfer	16,229.22
	TOTAL	£16,229.22
		CIL money Bank transfer

## APPENDIX C - Payments to be made before next meeting

FROM	ITEM	INVOICE No	METHOD	AMOUNT
Elan City	Invoice	SO UK05080	Bank Payment	4894.78**
Mike Toms	Receipts		Bank Payment	37.65
Nick Hall	Receipts - judge		Bank Payment	50
Nick Hall	Receipts petrol - WEG grass cutting		Bank Payment	7.52
			TOTAL	£4989.95  **£4894.78
				to be paid from CIL monies

**ELANCITY-UK** 

Wilberforce House, Station Road LONDON

NW4 4QE - United Kingdom

Phone: Email:

+442039360920

sales@elancity.co.uk

STRATFIELD SAYE PARISH COUNCIL MAYFIELD HOUSE WEST END GREEN STRATFIELD SAYE READING RG7 2DP - United Kingdom

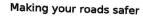
Tel.: +447900905854

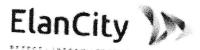
## Invoice SAJ-UK/2024/02223

Your reference	Invoice Date	Invoice due date	#Quotation	Customer Code
	19/12/2024	18/01/2025	SO-UK05085	

Description	Taxes	Quantity	<b>Unit Price</b>	Disc.(%)	Price
[EPRA0162AA] GB[AS-BT] RADAR SPEED SIGN EVOLIS VISION - VERSION - USB/BLUETOOTH ready to install including: - Speed Display: 38cm high (green/amber/red) with "Warning Triangle" (anti-racing function), - Dynamic Message Display: 64x16cm surface area for alert in case of excessive speed.	VAT 20%	2,00 Unit(s)	2200,00	0,00	£ 4400,00
- 2mm Polycarbonate front panel screen-printed "YOUR SPEED" - Integrated solar power regulator - USB and BLUETOOTH LE (Low Energy) connection - Upgradable to 3G/4G (optional) - BI-DIRECTIONAL traffic STATISTICS, - Software provided for PC and Smartphone, - Mounting kit included (excluding clamps), - 2-year warranty on parts, labor and return to factory (return shipping included).					
[02404] EXTERNAL BATTERY CHARGER	VAT 20%	2,00 Unit(s)	394,23	100,00	£ 0,00
[EACC0046AB] Assembled Yuasa 12V22Ah Battery with Integrated Fuse Protection (8A) - 6-month warranty	VAT 20%	8,00 Unit(s)	64,96	100,00	£ 0,00
DISCOUNT TWIN24	VAT 20%	1,00 Unit(s)	-501,00	0,00	£ -501,00
			militari (albert 1 - Marena yang mengenakan kendalan ang mengenakan kendalan sa	N S NO. 100	

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**ELANCITY-UK** 

Wilberforce House, Station Road LONDON

NW4 4QE - United Kingdom

Phone:

+442039360920

Email:

sales@elancity.co.uk

Description	Taxes	Quantity	Į B:	JnitDisc.(%)	Price
[061] TRANSPORT & PACKAGING	VAT 20%	2,00 Unit(s)		rice	
[EMEC0043AA] Mounting bar for	VAT 20%		89,99	0,00	£ 179,98
Evolis VISION	VAI 2070	1,00 Unit(s)	25,81	100,00	£ 0,00
and the control of th					,
			N	let Total:	£ 4078,98
			<u></u>	AT:	£ 815,80
			T	otal:	£ 4894,78

Base	Amount
£ 4078,98	£ 815,80
	<b>Base</b> £ 4078,98

30 Net Days

West End Road, Mortimer, RG7 3TE Tel: 0118 9332014

Email: dadsshopcom@dadsshop.co.uk

VAT No. 314308982

Defender Padlock Long Shack

Salt Tablets 25kg Items: 2

Total: £30.54

CARD

£30.54

TID: 06577430

AID: A0000000041010 SCH: MASTERCARD DEBI ISSUER: Mastercard

PAN: \*\*\*\*\*\*\*\*5612

PAN SEQ: 01

EXP: 09/02

SALE CVM: NONE

£30.54 CONTACTLESS

AUTH CODE: R68654

PLEASE RETAIN RECEIPT

Order No 61198

28/01/2025 14:42

Net: 25.45 VAT\*: 5.09 Your assistant was Jane

Please keep receipt as proof of purchase Thank you for your custom

No refunds after 28 days of purchase

Sale items are non-refundable

2700000611982

ADLOCK SID

West End Road, Mortimer, RG7 3TE

Tel: 0118 9332014

Email: dadsshopcom@dadsshop.co.uk VAT No. 314308982

Defender Padlock Long Shack

Items: 1

Total

£12.

CARD

£12.55

TID: 06577430

AID: A0000000041010

SCH: MASTERCARD DEBI ISSUER: Mastercard PAN: \*\*\*\*\*\*\*\*5612

EXP: 09/02

SALE

£12.55

CVM: NONE

CONTACTLESS

AUTH CODE: R34183

PLEASE RETAIN RECEIPT

Order No 60805

23/01/2025 12:54

Net: 10.46 VAT\*: 2.09

Your assistant was Phoebe

Please keep receipt as proof of purchase Thank you for your custom

No refunds after 28 days of purchase

Sale items are non-refundable

2700000608050

West End Road, Mortimer, RG7 3TE Tel: 0118 9332014

Email: dadsshopcom@dadsshop.co.uk VAT No. 314308982

Defender Padlock Long Shack 1

Items:

CARD

Total:

TID: 06577430 AID: A0000000041010 SCH: MASTERCARD DEBI ISSUER: Mastercard PAN: \*\*\*\*\*\*\*\*5612 PAN SEQ: 01

EXP: 09/02

SALE

£12.55

CVM: NONE

CONTACTLESS

AUTH CODE: R84005

PLEASE RETAIN RECEIPT

Order No 61317

29/01/2025 17:11

Net: 10.46 VAT\*: 2.09

Your assistant was Elizabeth Please keep receipt as proof of purchase

Thank you for your custom



# Dobbies Garden Centres

166 Hyde End Road, Shinfield

Reading

RG2 9ER

GBR

01189 884822

Shop online at www.dobbies.com

VAT No: 245108428

Customers Receipt

Transaction No: \$033-M03306-1721233771567

Receipt No:

033033061707246147

Register No:

M03306

Staff ID:

10211

Date and Time: 17/07/2024 17:30

DESCRIPTION UTY TRADE	
Gift Card Sale	TOTAL
	£50.00
	£50.00
Total	£50.00
Cards/HTA	بيد هيو نيم چي <u>هند نيد بير پ</u>
Total tax	20.03

We'd love to hear your feedback from your visit today. Share your thoughts at http://bit.ly/dobblessurvey

Asda Lower Earley Chalfont Way Lower Earley Reading Berks RG6 5TT Tel: 01903855220

VAT Number: 362 0127 92

26/09/2024 11:11

OPT NO : 66 Fuelpoint: 6

Shift : 5734 Doc. No : 4195666S/34 WM : 00327

Unleaded PPU:

1.307 GBP/L

5.75 L GBP 7.52

Banking Card GBP 7.52 Total GBP 7.52

VAT Rate 20 % GBP 1.25

KEEP THIS COPY

MID: \*\*\*9812 TID: \*\*\*3062

ICC Mastercard AID: A0000000041010 PAN Sequence No: 01 XXXXXXXXXXXXX4718 TC: BACFE1BAA32FC7C4

Auth Code: R32488 Pin Verified

Thank you for visiting

Asda Stores LTD www.asda.com

Petrol for mowing grans @ W.E.G.

APPENDIX D - Current Financial Situation





# ← COMMUNITY ACCOUNT - 0654 **①**

£4,772.06

Available:

£4,772.06

Overdraft limit:

£0.00

## View and delete Direct Debits





Search

Sep 2024

Oct 2024

Nov 2024

28 Oct 24

£26,242.55

**BDBC CREDIT ACCT** 

+£16,229.22

08 Oct 24

£10,013.33

**SCOTTISH & SOUTHER** 

£91.52

07 Oct 24

£10,104.85

**BERKS EXTINGUISHER** 

£195.78

In

+£16,229.22

Out

-£287.30













Support

Cards

15:37







## ← COMMUNITY ACCOUNT - 0654

£4,772.06

Available:

£4,772.06

Overdraft limit:

£0.00

View and delete Direct Debits





Search

Oct 2024

Nov 2024

Dec 2024

28 Nov 24

£22,259.64

HAMPSHIRE COUNTY C

£3,934.78

22 Nov 24

£26,194.42

ICO

£35.00

11 Nov 24

£26,229.42

**CASTLE WATER** 

£13.13

In

£0.00

Out

-£3,982.91











Support

Cards



# ← COMMUNITY ACCOUNT - 0654 1 ···

£4,772.06

Available:

£4,772.06

Overdraft limit:

£0.00

## View and delete Direct Debits





Search

Nov 2024	Dec 2024	January
31 Dec 24		£5,109.36
RICHARD J. GREG	ORY	£845.00
17 Dec 24		£5,954.36
STRATFIELD SAYE	PA	£16,229.22
09 Dec 24		£22,183.58
VISION ICT		£24.00
09 Dec 24		£22,207.58
CASTLE WATER		£6.46
09 Dec 24		£22,214.04
GEOFFREY PRESTO	ON	£45.60
ln .		
•		£0.00
Out Commonwealth		- £17,150.28











Support

Cards

15:38 a 1 of 1 ... ? 61

# ← COMMUNITY ACCOUNT - 0654 1 ···

£4,772.06

Available:

£4,772.06

Overdraft limit:

£0.00

## View and delete Direct Debits





Search

Dec 2024	January	February
30 Jan 25 SSE ENERGY SOLUT	TIO TIO	£4,778.73 £23.03
29 Jan 25 CASTLE WATER		£4,801.76 <b>£6.67</b>
29 Jan 25 <b>VILLAGE HALL</b>		£4,808.43 <b>£232.50</b>
29 Jan 25 SSE ENERGY SOLUT	10	£5,040.93 <b>£68.43</b>
ln		£0.00
Out		- £330.63











Support

Cards







£4,772.06

Available:

£4,772.06

Overdraft limit:

£0.00

Open an Instant Access Savings account



Search

January

**February** 

18 Feb 25

**CASTLE WATER** 

£4,772.06 £6.67

In

£0.00

Out

-£6.67











Cards

## APPENDIX E - Bank Reconciliations

OCTOBER 2024		
LLOYD'S BANK BALANCE AS AT	31/10/2024	26,242.55
MINUS UNREPRESENTED CHEQUES	WARRANCO CO.	0
		26,242.55
ADD INCOME NOT YET BANKED		0
TOTAL		26,242.55
CASH BOOK RECONCILLIATION		
BALANCE PER CASH BOOK IS		26,242.55
DIFFERENCE EXCLUDING ADJUSTMENTS IS		0
UNRECONCILED DIFFERENCE IS		0
BANK RECONCILLIATION FOR THE MONTH OF NOVEMBER 2024  LLOYD'S BANK BALANCE AS AT	30/11/24	22,259.64
NOVEMBER 2024	30/11/24	22,259.64
NOVEMBER 2024  LLOYD'S BANK BALANCE AS AT	30/11/24	
NOVEMBER 2024  LLOYD'S BANK BALANCE AS AT MINUS UNREPRESENTED CHEQUES  ADD INCOME NOT YET BANKED	30/11/24	0 <b>22,259.64</b> 0
NOVEMBER 2024  LLOYD'S BANK BALANCE AS AT MINUS UNREPRESENTED CHEQUES	30/11/24	<u>0</u> <b>22,259.64</b>
NOVEMBER 2024  LLOYD'S BANK BALANCE AS AT MINUS UNREPRESENTED CHEQUES  ADD INCOME NOT YET BANKED	30/11/24	0 <b>22,259.64</b> 0
LLOYD'S BANK BALANCE AS AT MINUS UNREPRESENTED CHEQUES  ADD INCOME NOT YET BANKED TOTAL  CASH BOOK RECONCILLIATION  BALANCE PER CASH BOOK IS	30/11/24	0 <b>22,259.64</b> 0
LLOYD'S BANK BALANCE AS AT MINUS UNREPRESENTED CHEQUES  ADD INCOME NOT YET BANKED TOTAL  CASH BOOK RECONCILLIATION	30/11/24	0 22,259.64 0 22,259.64

DECEMBER 2024	A CONTRACTOR OF THE CONTRACTOR	Annual Professional Committee Commit
TI OVER E LIVE E LE CONTROL DE		
LLOYD'S BANK BALANCE AS AT	31/12/2024	5,109.36
MINUS UNREPRESENTED CHEQUES		0
		5,109.36
ADD INCOME NOT YET BANKED		0
TOTAL		5,109.36
		,
CASH BOOK RECONCILLIATION		
BALANCE PER CASH BOOK IS		5,109.36
DIFFERENCE EXCLUDING ADJUSTMENTS IS		0
UNRECONCILED DIFFERENCE IS		0
BANK RECONCILLIATION FOR THE MONTH OF		
JANUARY 2025		
LLOYD'S BANK BALANCE AS AT	31/01/25	4,778.73
MINUS UNREPRESENTED CHEQUES	Marie Control of the	0
		4,778.73
ADD INCOME NOT YET BANKED		0
TOTAL		4,778.73
		,
CASH BOOK DECONOR LATINON		
CASH BOOK RECONCILLIATION		
BALANCE PER CASH BOOK IS		4,778.73
DIFFERENCE EXCLUDING ADJUSTMENTS IS		0
UNRECONCILED DIFFERENCE IS		0

<sup>\*\*</sup>Balance of Instant Access Savings Account at 24/2/25 is £16,254.13\*\*