**STRATFIELD SAYE PARISH COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF**

**STRATFIELD SAYE PARISH COUNCIL HELD ON**

Monday 23rd June 2025 at 7pm

in Stratfield Saye Village Hall

**COUNCIL MEMBERS**

|  |  |  |  |
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|  | **In attendance** | **Apologies** | **Absent** |
| **Cllr Hall** |  | **☑** |  |
| **Cllr Harborne** | **☑** |  |  |
| **Cllr Peck** | **☑** |  |  |
| **Cllr Preston** | **☑** |  |  |
| **Cllr Toms** | **☑** |  |  |
| **Cllr Toosey** |  | **☑** |  |
| **Cllr Wainwright** | **☑** |  |  |

**ALSO IN ATTENDANCE:** Louise Webb (Clerk) and 0 members of the public.

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| 62.25 | **To receive and accept apologies for Absence** Apologies were **RECEIVED** and accepted from Cllr Hall and Cllr Toosey.Apologies were also noted from Borough Councillor Durrant. |
| 63.25 | **To receive any declaration of interest relevant to items on the agenda** Nothing declared.  |
| 64.25 | **To approve the minutes of the Annual Parish Council Meeting on 12th May 2025** **APPROVED** the minutes of the Annual Meeting of the Parish Council held on 12th May 2025 as a true record of the meeting.  |
| 65.25 | **To consider the report from our Internal Auditor Mulberry Local Authority Services Ltd dated 12th June 2025.** The recommendations made by the internal auditor were as follows: - 1. New NALC standing orders to be adopted.
2. Bank statements and reconciliations to be signed by the Chair at every meeting.
3. Amend boxes 2 and 3 on Section 2 of the AGAR - move the grass cutting grant received from BDBC with the precept monies from Box 2 to Box 3.
4. Amend box 9 on Section 2 of the AGAR - increase by £1 for the bus shelter.
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| 66.25 | **To amend and approve Section 1 of the Annual Governance and Accountability Return****It was AGREED to** amend and approve Section 1 of the Annual Governance and Accountability Return in accordance with the recommendations made by the internal auditor above.  |
| 67.25 | **To amend and approve Section 2 of the Annual Governance and Accountability Return****It was AGREED to** amend and approve Section 2 of the Annual Governance and Accountability Return in accordance with the recommendations made by the internal auditor above.  |
| 68.25 | **To confirm that no members of the Parish Council to include the Clerk has any conflicts of interest with BDO LLP (External Auditors)**No interests were declared. |
| 69.25 | **To amend and confirm the dates for the Exercise of Public Rights** It was **AGREED** to amend and re-publish the dates for the Exercise of Public Rights to Tuesday 3rd June 2025 until Monday 14th July 2025.  |
| 70.25 | **To approve the payment of Mulberry Local Authority Services Ltd’s invoice dated 12th June 2025 in the sum of £294.** It was **RESOLVED** to pay Mulberry Local Authority Services Ltd’s invoice dated 12th June 2025 in the sum of £294.  |
| 71.25 | **To agree the date of the next meeting as 6th October 2025 at 7pm** It was **AGREED** that the next meeting will be on 6th October 2025 at 7pm. |
| 72.25 | **Closing** Cllr Peck closed the meeting at 7.10pm. |