

**STRATFIELD SAYE PARISH COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF  
STRATFIELD SAYE PARISH COUNCIL HELD ON**

Monday 1<sup>st</sup> December at 7.30pm  
in Stratfield Saye Village Hall

**COUNCIL MEMBERS**

	In attendance	Apologies	Absent
Cllr Hall		<input checked="" type="checkbox"/>	
Cllr Harborne	<input checked="" type="checkbox"/>		
Cllr Peck	<input checked="" type="checkbox"/>		
Cllr Toms	<input checked="" type="checkbox"/>		
Cllr Toosey	<input checked="" type="checkbox"/>		
Cllr Wainwright	<input checked="" type="checkbox"/>		

**ALSO IN ATTENDANCE:** Louise Webb (Clerk) and 1 member of the public.

114.25	<b>To receive and accept apologies for Absence</b> Apologies were received and accepted from Cllr Hall. Apologies were also noted from County Councillor Vaughan, Borough Councillor Tomblin and Borough Councillor Oborn.
115.25	<b>To receive any declaration of interest relevant to items on the agenda</b> Cllr Peck declared that he is employed by the Wellington Estate.
116.25	<b>To approve the minutes of the Stratfield Saye Parish Council meeting on 21<sup>st</sup> October 2025</b> <b>APPROVED</b> the minutes of the Meeting of the Parish Council held on 21 <sup>st</sup> October 2025 as a true record of the meeting.
117.25	<b>Public Participation. A maximum of three minutes is permitted for a member of the public to speak. Please read the Public Participation Policy before speaking.</b> Nothing to report.
	<b>To Receive Reports</b>
118.25	<b>To receive reports from Borough Councillors.</b> Nothing to report
119.25	<b>To receive reports from County Councillors.</b> Nothing to report
	<b>Clerk's Report</b>
120.25	<b>To note that our annual membership of the ICO has been renewed.</b> It was <b>NOTED</b> that our membership of the ICO has been renewed.

121.25	<p><b>To note that the Government has opened a public consultation on Local Government Reorganisation.</b></p> <p>It was <b>NOTED</b> that the Government has opened a public consultation on Local Government Reorganisation. Open until 11<sup>th</sup> January 2026.</p> <p><a href="https://www.gov.uk/government/consultations/local-government-reorganisation-in-hampshire-isle-of-wight-portsmouth-and-southampton/proposals-for-local-government-reorganisation-in-hampshire-isle-of-wight-portsmouth-and-southampton">https://www.gov.uk/government/consultations/local-government-reorganisation-in-hampshire-isle-of-wight-portsmouth-and-southampton/proposals-for-local-government-reorganisation-in-hampshire-isle-of-wight-portsmouth-and-southampton</a></p>
122.25	<p><b>To note that a CIL report has been filed with BDBC and displayed on our website.</b></p> <p>It was <b>NOTED</b> that a CIL report has been filed with BDBC and displayed on our website.</p>
123.25	<p><b>To note our application to Hampshire Forest Partnership for 15 elm trees for the Recreation Ground.</b></p> <p>It was <b>NOTED</b> that we have applied to Hampshire Forest Partnership for 15 elm trees for the Recreation Ground.</p> <p>Confirmation of number of trees we want (estate want 10) and help to identify planting sites. <b>LJW and George to agree.</b></p>
124.25	<p><b>To confirm all decisions and actions taken under the Scheme of Delegation.</b></p> <p>The decisions listed in the table in Appendix A were <b>APPROVED</b> as made under the Scheme of Delegation.</p>
	<b>Parish Matters</b>
125.25	<p><b>To receive an update on the proposed development of Bramley Meadows</b></p> <p><b>A new National Planning Policy Framework (NPPF) has been announced to arrive before Christmas. It is expected that this will include a 'default yes' to new homes near train stations and changes in decision making for sites over 150 homes.</b></p> <p>It was <b>NOTED</b> that a new National Planning Policy Framework (NPPF) is expected to arrive before Christmas, which will force planning departments to approve new developments of over 150 homes near train stations, otherwise the application will be referred to the Secretary of State.</p> <p>It was <b>NOTED</b> that a second survey is open for residents to submit their views.</p> <p><a href="https://mpcdigital.surveysparrow.com/s/Bramley-Meadows-1256/tt-gmVUE">https://mpcdigital.surveysparrow.com/s/Bramley-Meadows-1256/tt-gmVUE</a></p> <p>Residents are encouraged to reply.</p> <p>Cllr Toms has met with the transport consultant and given him a copy of our traffic survey. The consultant has initiated his own survey as he appreciates the Estate's data is flawed as it does not include numbers going through Stratfield Saye now or in the future. The consultant has not met with HCC Highways yet, so Cllr Toms will talk to him again after that meeting. The Estate is focused on issues around the A33 roundabout. It was <b>AGREED</b> that the PC should write to the Estate again. The design of the roads is pushing more traffic through Stratfield Saye. At this stage we are not satisfied and concerned that we will not have a chance to see the plans again before application is submitted.</p>

	<p>Massive planning applications in both Mortimer and Bramley - squeezing Stratfield Saye in the middle.</p> <p>BDBC has already identified sites for 1200 homes- it does not need Bramley Meadows to meet its targets. PC to continue its dialogue with both the transport consultant and the Estate.</p>
126.25	<p><b>Update on the new War Memorial and Garden at the recreation ground.</b></p> <p><b>Resolution for expenditure for: -</b></p> <p><b>1. Purchase of bark and planting of daffodil bulbs plus labour.</b> Bark and bulbs will be paid for from reserve with Hortus Loci. Labour to be paid for from CIL at a maximum of £20 per hr. <b>RESOLVED</b> all in agreement.</p> <p><b>2. Purchase of edging plus labour.</b> Metal edging CorTen quote obtained by Cllr Wainwright. £44.25 for 5m. We need 120m worth costing £1062 from CIL monies. <b>RESOLVED</b> all in agreement. Labour to be paid for from CIL monies at a maximum of £20 per hr. <b>RESOLVED</b> all in agreement. The Duke is still planning to put a war memorial in on the corner of the Iron Duke. Names of fallen soldiers on a plaque has been suggested.</p> <p><b>3. Cleaning of the pavilion.</b> Estate still to clean. Cllr Peck to organise.</p> <p><b>4. Purchase of a table tennis table - CIL Monies</b> Appendix B - quote. Requires an area of 8m x 4m site to play on for the concrete table. Needs a concrete base and grass matting. Idea of a swing suggested by Cllr Hall by email. Supported by Cllr Toosey - swinging love seat. Playground - consider inspections and insurance costs. Cllr Shearn - fitness equipment for adults and children. Cllr Peck - red maples, new trees. Every child could plant a tree. Uneven pavements - could they be improved by HCC and we pay for it. Gateways into the village - look nice but need to maintain them. Planting of flowers in a trough rather than a gate? Social events to bring people together - annual village fete etc, film night. Repair to sign posts. To be discussed at the next meeting.</p> <p><b>5. Estate to give the PC a licence to occupy the land behind the houses to regulate matters.</b> The decision dated 27<sup>th</sup> June 1972 made under the Commons Registration Act 1962 says the land belongs to the PC but the Estate has now registered it as theirs. We need a transfer or a licence to be granted to regularise the position.</p>
127.25	<p><b>To discuss a new playground being installed in the recreation ground. s.106 monies of £1530 must be spent before March 2026. Resolution for expenditure.</b> LJW to check if we can spend s106 monies on edging. <b>RESOLVED</b> all in agreement.</p>
128.25	<p><b>To discuss the future of the pavilion.</b> To be discussed at the next meeting.</p>

129.25	<p><b>To discuss a new defibrillator being installed in the village.</b>  A new defibrillator has been offered to us by Heartstart. We need to purchase a cabinet, pads and batteries for it. LJW to speak to Mr Best. Alternatively Cllr Wainwright said she could possibly site it on her external wall. Cllr Shearn to investigate potential sites at Fair Oak Green.</p>
130.25	<p><b>To discuss and agree tasks for the lengthsman</b>  Cleaning and repair of road signs.</p>
131.25	<p><b>To discuss the Thames Water pumping station at West End Green</b>  Thames Water still do not know what the problem is - they should know within a month. Estate to write a letter to Thames Water.</p>
132.25	<p><b>To discuss new governing documentation for the Parish Council and resolve on adoption of the same: -</b>  <b>1. Privacy Statement</b>  It was <b>RESOLVED</b> by all to adopt the Privacy Statement.</p> <p><b>2. Standing Orders</b>  To be discussed at the next meeting.</p>
	<b>Highways</b>
133.25	Nothing to report.
	<b>Planning</b>
134.25	<p><b>To consider joining a new planning subscription service Gpeto AI at a cost of £125 for 6 months. Resolution for expenditure.</b>  It was <b>RESOLVED</b> not to sign up.</p>
135.25	<p><b>To note that BDBC has published a Local Plan Update - Draft spatial strategy</b>  BDBC must update the Local Plan to meet new government housing targets. New consultation open regarding proposed changes - closes 23<sup>rd</sup> January 2026. The consultation is your chance to get involved in shaping the future of the borough, including where homes, employment land and infrastructure should be planned for in the future.  <a href="https://consult.basingstoke.gov.uk/consultation/local-plan-draft-spatial-strategy-regulation-18-consultation-november-2025">https://consult.basingstoke.gov.uk/consultation/local-plan-draft-spatial-strategy-regulation-18-consultation-november-2025</a>  Consultation response forms are also available at the Civic Offices or by calling 01256 844844.</p>
136.25	<p><b>To consider applications received and resolve on recommendations to be made on planning applications contained on the Basingstoke and Deane Borough Council weekly lists (basingstoke.gov.uk) including any received after the agenda has been published.</b></p>

	<p><b>1. Car port at Wigmore Farm - update from the Estate</b> The Estate has spoken to the tenant. The roof has not been painted as promised. The Estate cannot force this as permission was granted for the roof to be replaced. The building is the same size so nothing to enforce by BDBC. No further action to be taken.</p>									
	<p><b>2. Planning Application Consultation for 25/02173/GPDADW at Lavells Farm West End Green Stratfield Saye Hampshire RG7 2DT.</b> Application has been withdrawn and will be resubmitted once a biodiversity report has been obtained.</p>									
	<p><b>3. Planning Application Consultation for 25/02703/HSE at Springfield House Mortimer Lane West End Green Stratfield Saye Hampshire.</b> <b>Conversion of existing integral garage into two habitable rooms retaining off-street parking provision within the driveway.</b> No comments received.</p>									
	<b>Finance</b>									
137.25	<p><b>To resolve to transfer £6,192.59 CIL money to the high interest savings account. To discuss and agree what to do with this money. Resolution for expenditure.</b> It was <b>RESOLVED</b> to transfer £6,192.59 CIL money to the high interest savings account.</p>									
138.25	<p><b>To confirm payments made and received since last meeting.</b> The payments as listed in the table in Appendix C were <b>APPROVED</b> as paid and received.</p>									
139.25	<p><b>To authorise any requests for payment due before the next meeting.</b> The payments as listed in the table in Appendix D were <b>APPROVED</b> for payment.</p>									
140.25	<p><b>To note the current financial situation and sign the Bank Reconciliations.</b> The current financial situation was <b>NOTED</b> at Appendix E and the reconciliation of the bank balance was <b>AGREED</b>. The Bank Reconciliations can be found as Appendix F. The bank statements and the bank reconciliations were signed by Cllr Peck.</p>									
141.25	<p><b>To consider and agree the precept budget for 2026/2027.</b> A precept estimate for 2026/2027 can be found at Appendix G. It was proposed by Cllr Shearn and seconded by Cllr Toosey and <b>RESOLVED</b> by all that the 2026/2027 precept be set at £4700. Clerk to submit paperwork.</p>									
142.25	<p><b>To agree the date of the meetings in 2026: -</b></p> <table border="0"> <tr> <td>23rd Feb 2026</td> <td>7.30pm</td> <td>Ordinary Meeting</td> </tr> <tr> <td>11<sup>th</sup> May 2026</td> <td>7.30pm</td> <td>AGM &amp; Ordinary meeting</td> </tr> <tr> <td>5<sup>th</sup> October 2026</td> <td>7.30pm</td> <td>Ordinary Meeting</td> </tr> </table>	23rd Feb 2026	7.30pm	Ordinary Meeting	11 <sup>th</sup> May 2026	7.30pm	AGM & Ordinary meeting	5 <sup>th</sup> October 2026	7.30pm	Ordinary Meeting
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	7 <sup>th</sup> December 2026 7.30pm	Ordinary Meeting
143.25	<b>Closing.</b> The meeting was closed by Cllr Peck at 9.55pm.	

**STRATFIELD SAYE PARISH COUNCIL**

**APPENDIX A – Decisions made under the Scheme of Delegation**

**Planning Decisions made under the Scheme of Delegation**

<b>Date</b>	10 <sup>th</sup> November 2025
<b>Full Council</b>	Yes
<b>Proposal</b>	Planning Application Consultation for 25/02399/LDEU at Purdues Cottage Mortimer Lane Fair Oak Green Stratfield Saye Hampshire for a Certificate of Lawfulness for the existing use of a strip of land to the North/West boundary of property as residential garden land.
<b>Interests declared</b>	No
<b>Vote &amp; Decision</b>	Vote not required as no comments received

**Payments made under the Scheme of Delegation**

TO	ITEM	Approval/Paid	AMOUNT - £
SSE	Invoice	2 <sup>nd</sup> October 2025 In favour (7) Against (0)	51.42
Bibby	Invoice	13 <sup>th</sup> October 2025 In favour (7) Against (0)	130.00
SSE	Invoice	13 <sup>th</sup> October 2025 In favour (7) Against (0)	13.25
Bibby	Invoice	29 <sup>th</sup> October 2025 In favour (7) Against (0)	130.00
Castle Water	Invoice	29 <sup>th</sup> October 2025 In favour (7) Against (0)	12.88
SSE	Invoice	10 <sup>th</sup> November 2025 In favour (7) Against (0)	53.24
Castle Water	Invoice	10 <sup>th</sup> November 2025 In favour (7) Against (0)	16.20
Vision ICT	Invoice	10 <sup>th</sup> November 2025 In favour (7) Against (0)	20.00
HCC	Invoice	10 <sup>th</sup> November 2025 In favour (7) Against (0)	984.00



**Playcrete**  
 Abingdon, OX14 5EZ  
 01235 534359  
 wendy@playcrete.com  
 www.playcrete.com

## Outdoor Concrete Table Tennis Quotation

20/10/2025

Stratfield Saye Parish Council

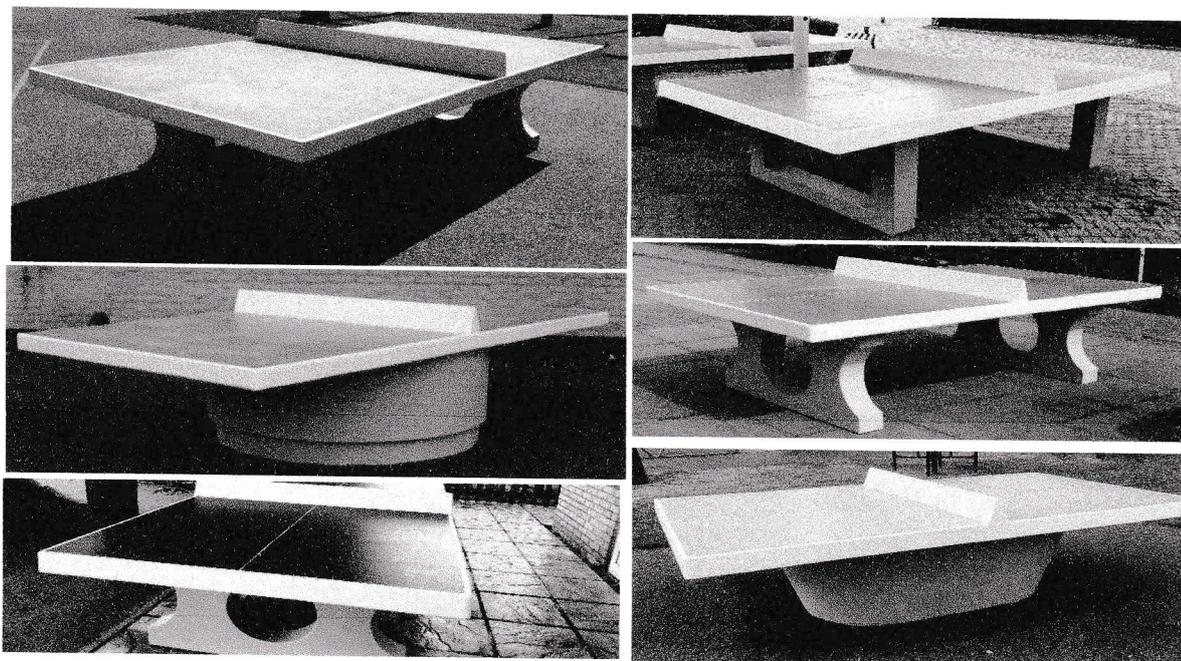
Quote No: WD/25/2616

Standard table with delivery on hiab lorry	Cost/table	Qty	Total
Grey table tennis table	£ 2,450.00	1	£ 2,450.00

Optional extras per table	Cost/table	Qty	Total
Personalisation wrap	£600.00		£0.00
Red coloured concrete	£350.00		£0.00
Green coloured concrete	£425.00		£0.00
Painted finish	£600.00		£0.00
Polished concrete top	£3,500.00		£0.00
Round base	£500.00		£0.00
Oval base	£500.00		£0.00
Metal net	£520.00		£0.00

<b>Total for order</b>			<b>£2,450.00</b>
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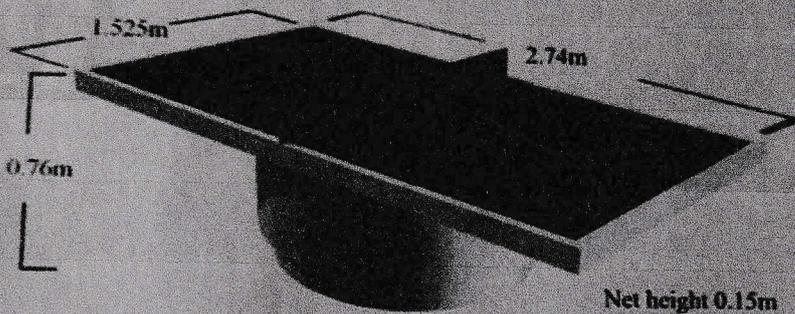
Excludes VAT @ 20%. All tables with rounded corners. Quote valid for 15 days only.





HOME Concrete Table Tennis Boulders Skateparks Scooter Parks Climbing Walls

## Dimensions of Our Outdoor Table Tennis Tables



Dimensions are to International Competition Size:

### Concrete Table

2740mm Long  
1525mm Wide  
760mm High

### Net

152.5mm Wigh (That's exactly 6 inches!)  
6mm Thick  
1525 Wide (No overhang unless requested)

### Height of Table

730mm is the standard height. We can set the table at a lower height for younger players. We recommend 620mm for primary schools.

### Free area Around the table

Ideally a space 8m by 4m is recommended for each outdoor table but this can be comfortably reduced to 6m by 3m for social playing.

3m of clear air space is required above the table. We do not recommend siting immediately below trees.

- Colours
- Gallery
- Dimensions
- Pricing
- How to Play Ping Pong
- Useful Links

Playcrete  
Tame Street  
Stalybridge  
SK15 1ST

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[www@playcrete.com](mailto:www@playcrete.com)

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