

# STRATFIELD SAYE PARISH COUNCIL

## Minutes of the AGM held in the Village Hall 9<sup>th</sup> May 2016 at 7.30p.m Followed by the Ordinary Meeting

### Present:

Cllr I Pearson                      Cllr J Hare                      Cllr N Hall                      Cllr J Carruthers  
Cllr A Harborne                  Cllr C Toosey                      Parish Clerk Mrs P Mayo  
Cllr K Chapman (part of meeting)  
5 parishioners

Cllr Manser stood down as Chairman.

### 1.16 Apologies for absence.

Apologies were received from Cllr G Preston, Tucker and Gardiner.

### 2.16 Election of Chairman

The Clerk asked the Councillors to propose and second nominations for Chairman.

Cllr Hare proposed Cllr Pearson for Chairman, seconded by Cllr Carruthers. Cllr Pearson accepted and moved to Chair the AGM meeting.

He welcomed the 2 new Councillors and thanked the 2 retiring, Cllrs Manser and Nixon, for all their work and help in the past.

### 3.16 Election of Vice-Chairman

Cllr Hall proposed Cllr Preston as Vice-Chairman seconded by Cllr Carruthers. *Acceptance of office to be confirmed by Cllr Preston.* **GP**

### 4.16 Election of Officers

Chairman proposed officers: –

a. Village Hall	Cllr Harborne
b. Basingstoke & Deane Association of Parish Councils	Cllr Preston
c. Footpaths & recreation Ground	Cllr Carruthers
d. Hampshire Association of Town Councils	Cllr Preston
e. Trees, Environment & Pond	Cllr Toosey
f. Media	Cllr Pearson
g. Transport	Cllr Pearson
h. Mornington Cup Garden Competition	Vacant

The motion was carried unanimously by the Councillors present.

### 5.16 Adoption of minutes AGM 11<sup>th</sup> May 2015

Cllr Pearson proposed acceptance of minutes AGM 11<sup>th</sup> May 2015 – motion carried unanimously. Cllr Pearson signed minutes as accurate.

### 6.16 General

a. Cllr Pearson reminded all Councillors to complete their expense claim forms for the recent elections even if nil as it is a statutory requirement – information is available on the electoral website. **ALL**

b. The Clerk has issued all Councillors with the necessary statutory forms requiring completion – register of members' interests, Dispensation form and Declaration of Acceptance of Office (completed & collected at the meeting) and asked them to send or e mail the others to her for filing. **ALL**

Record of Councillor Attendance at meetings in the past year 2015/16:

Nixon 2, Hall 3, Pearson 4, Manser 4, Hare 4, Carruthers 3, Preston 1

*N.B. One Ordinary meeting had to be cancelled due to illness in September 2015 and Cllr Preston was granted leave of absence by the Parish Council during the 2015/6 period due to other commitments.*

## **6.16 Reports for 2015/6**

### **a. Retired Parish Council Chairman – Clive Manser**

After many years as a Councillor in Stratfield Saye, & for the last as Chairman he had reluctantly decided to retire. He took the opportunity of thanking both the parish, borough and county councillors for their support and efforts on behalf of the Parish and to welcome 2 new councillors onto the Council.

During the year the Parish Council had been able to install a new boiler in the Village Hall and cesspit at the recreation ground using grants obtained thereby ensuring both facilities for many years to come. The very successful Waterloo Day held in June last year raised enough funds to install a defibrillator unit on the side of the Iron Duke with excess funds remaining still to be used towards this and other proposed projects in the Parish. The Parish Council is hoping to install a basketball net on the recreation ground with 106 funds available.

The once a week bus is still operating until the summer when it will be reviewed by Basingstoke & Deane and the Parish Council is continuing to fight to maintain the service.

As many people know there will be a plaque installed in the Parish in early 2017 to commemorate the VC awarded to Mr Welch during the 1<sup>st</sup> WW and the Council would like suggestions on where it should be placed.

He thanked Cllr Pearson for the new Stratfield Saye website which is up and running. Cllr Pearson would appreciate receiving any items to be posted relating to the Parish and its environment.

The monthly coffee morning is still well attended by residents and the Christmas lunch this year was changed to a buffet style event with residents bringing various items and was also a great success.

He confirmed that the statutory number of meetings had been held during the past year and thanked parishioners who had attended as it is important that the Council are informed of parishioners concerns.

The football teams are still using the recreation ground weekly with the rental income helping to pay towards the costs of the ground and Pavilion. If anyone is interested in renting the pavilion for any occasion, please contact the Parish Clerk.

He would again thank parishioner Mr Gilbert for continuing to maintain his e mail group 'round robin' which provides warnings and information to all in the parish. If you wish to join the group, please contact the parish clerk with your e mail address for her to send on.

He closed by reporting that the parish funds were healthy and adequate for all identified expenditure in the coming year and again thanked all the councillors for continuing to give up their time and their hard work for the parish, welcomed the 2 new Councillors and thanked the Clerk for obtaining the grants used to purchase the new boiler and cesspit.

### **b. PCC**

Cllr Hare reported that there was still work needed on the interior walls of the Church and maintenance work on the organ and the wood to deal with the woodworm which could cost around £1500.

### **c. Borough & County Councillors**

The meeting was referred to the last Ordinary meeting 4<sup>th</sup> April 2016 for these reports.

There were no reports available for the Police or Village Hall.

## **7.16 Chairman's Allowance**

*To be confirmed at the next Parish Council meeting – the allowance to be donated to the James Christmas Charity of Stratfield Saye.*

**PM**

## **ORDINARY MEETING**

### **38.16 Minutes of the Meeting 4<sup>th</sup> April 2016**

Cllr Pearson proposed acceptance of minutes 4<sup>th</sup> April 2016 – motion carried unanimously. Cllr Pearson signed minutes as accurate

### **39.16 Matters Arising from the Minutes.**

22.16/3.16. The Clerk will obtain a price for a concrete base for the basketball net.

**PM**

22.16/3.16 The Clerk has found a contractor who can quote to redecorate the Pavilion.

**PM**

22.16/3.16 Bench /Plaque re VC. Cllr Pearson will put something on the website asking for suggestions for placement of both and a decision will then be made at the next Parish meeting. Cllr Pearson informed the Parish Council that he understood that the VC commemorative plaque will not necessarily be placed in Stratfield Saye.

**IP/AGENDA**

Cllr Carruthers asked that the old water Pump in New Street be made accessible to the public again as a previous tenant of the house had altered the boundary to include it in their garden. Estate to confirm it is on land they own. **JH**

#### **40.16 Borough Councillors' reports**

No new report available.

#### **41.16. Parish Matters**

- a. Naming of Pavilion. Request on the website for suggestions which will be discussed at the next meeting. **IP/AGENDA**
- b. Placement re plaque VC – see comments 39.16.
- c. Fete finance. Cllr Carruthers reported that arrangements were well advanced with the emphasis on a children friendly event– bouncy castle, stocks, face painting, competitions, candy floss, raffle, cake, flower and plant stalls, a barbecue and cream teas in the afternoon. She asked the Parish Council to release some of the ring-fenced funds in order to pay for some items in advance with the intention that the monies, together with any profits made, be paid back into the Parish bank account. Cllr Hare proposed allowing £400 to be made available seconded by Cllr Toosey.
- d. Insurance renewal confirmation. The Clerk has received a quote for the Parish insurance renewal of £770.11 each year for a 3 yr fixed term. Cllr Hare proposed acceptance seconded by Cllr Carruthers. **PM**
- e. Public Sector Mapping agreement. Cllr Pearson reported that this was free and would allow access to Ordnance Survey maps and data, and postcode information is also available from the Royal Mail. If free software proved unsuitable, then a commercial package is available for around a yearly £20 charge. Cllr Pearson will liaise with the Clerk to arrange. **IP/PM**

#### **42.16. Correspondence**

The Clerk has received details of the HCC conference on Planning for Gypsy & Traveller sites. She will e mail it to all the Councillors. **PM**

#### **43.16. Highways**

People were again requested to report problems direct to HCC.

The Clerk will contact HCC to have signs repaired at Fair Oak, Fair Cross and corner of road to Church. **PM**

#### **44.16. Hampshire Constabulary Matters**

The Clerk has already circulated any police e mail reports to the Councillors.

#### **45.16. Planning Matters**

16/00796/FUL. Berrydown – No objections were made.

#### **46.16. Basingstoke & Deane Borough Council (BDBC) Matters**

No report was available.

#### **47.16 Basingstoke & Deane Association of Parish & Town Councils (BDAPTC)**

No report was available.

#### **48.16. Hampshire County Council (HCC) Matters**

No report was available.

#### **49.16. County Councillor's Report**

Cllr Chapman informed the Parish Council that the County divisions are due to alter to reflect the population. At present he has 13 parishes in his division responsible for 16,000 people instead of the recommended 9500. He reported that he expected to be elected HCC Chairman at the next meeting and planned to retire from politics after serving his next term.

#### **50.16. Hampshire Association of Local Councils (HALC) Matters**

No report was available.

#### **51.16. Finance**

The following payments have been made on behalf of the Parish Council

Hampshire Playing Fields	Subscription	40.00
HALC	subscriptions	154.00
S Electric DDs April to Sept 6 mth @ £20 pwe month		120.00
P Mayo exps		9.00

- b. The Clerk to check Standing Orders for amendments to be adopted at next meeting. (6.8) **PM**  
c. The Clerk will arrange to alter bank signatories to include Cllrs Harborne & Toosey and to remove any no longer members of the Council. **PM**

### 52.16 Parish Councillors' Comments

Cllr Chapman answered Cllr Pearson question on waste disposal by informing the meeting that HCC was only responsible for the disposal of waste and that BDBC was responsible for collection and fly tipping. Hearing loop in the Village Hall. The Clerk will contact the PCC Treasurer to find out how much the installation cost at the Church. **PM**

Cllr Carruthers thanked Mrs Upton and her helpers for the new curtains in the Village Hall.

Cllr Hall raised the issue that Cllr Carruthers' e mails relating to the proposed installation of playground equipment at the recreation ground had never been sanctioned or proposed as an aim by the Parish Council and were therefore incorrect and misleading. There has been no investigation in to whether the parishioners want playground equipment installed and no research about the cost implications re maintenance or insurance. He reported that any time this issue had been raised in the past it had always failed due to costs.

Cllr Pearson agreed that playground equipment had not been discussed by the Parish Council as a proposal or as a use of the 'ring-fenced' funds held by the Council. He will therefore add something to the website asking parishioners for their views and ideas on how these funds could best be utilised to benefit the community.

Cllr Harborne asked the Parish Council to make a definitive decision about the bench /naming of the pavilion and plaque placement at the next meeting and not to put off decisions any longer.

### 53.16. Open Forum.

Mr Manser reported on the new cesspit installation at the recreation ground which is still unsatisfactory as surface water is still entering the sealed unit. The Clerk will contact Hartley's Contractors to make the necessary repairs. **PM**

The Clerk will contact users of the Pavilion and grounds to tell them they must remove any rubbish each time as there is no collection available. **PM**

### 54.16. Dates of Next Meetings

The next meetings of the Parish Council are:

Ordinary Meetings    4<sup>th</sup> July 2016                      3<sup>rd</sup> October 2016                      6<sup>th</sup> December 2016 (setting precept)  
                                        6<sup>th</sup> February 2017                      8<sup>th</sup> May 2017 (AGM)

### 5.16. Closing

The meeting was closed by the Chairman, Cllr Pearson, at 9.00p.m.