# STRATFIELD SAYE PARISH COUNCIL

Minutes of the Meeting held in Stratfield Saye Village Hall Monday 3rd December 2018 at 7.30p.m

## ORDINARY MEETING

Present:

Cllr Speed Cllr Harborne Cllr Toosey Cllr Preston

Louise Webb (Parish Clerk) County Cllr Vaughan Borough Cllr Gardiner

3 members of the public

**73.18. Apologies for Absence**

Apologies were received from Cllr Hall.

**74.18. Co-Option of New Councillors**

It was noted that following the resignation of Mrs Carruthers, there are now two vacant seats on Stratfield Saye Parish Council. The vacancies have been advertised, but BDBC has not received any requests for an election. Mr Desmond Best and Mr Michael Toms have subsequently submitted their names to fill the vacancies.

Cllr Preston proposed co-option of Mr Toms, seconded by Cllr Toosey and agreed by all present.

Cllr Harborne proposed Mr Best be co-opted into the second vacant seat, seconded by Cllr Speed and agreed by all present.

The clerk will contact both Cllr Toms and Cllr Best to complete all the necessary paperwork. **LW**

Cllr Speed formally thanked Mrs Carruthers for her service.

**75.18 Minutes of the Meeting 1st October 2018**

Cllr Toosey proposed acceptance of the minutes of the meeting of 1st October 2018, seconded by Cllr Harborne and signed by the Chairman Cllr Speed.

**76.18 Matters Arising from the Minutes**

23.18 Cllr Speed confirmed the electricity cabinet on Recreation Pavilion has not been mended but will be done. **AS**

23.18 Cllr Speed believes the planting around Memorial stone in New Street has been done but needs to check. **AS**

28.18d. Parish Clerk contacted Ian Pearson and obtained a copy of the letter setting out the Parish Council’s GDPR Data and IT Policy. The Parish Clerk acknowledged that she has received it and is happy with its terms.

36.18 Cllr Toosey has ascertained there are copyright issues in downloading, publishing and distributing HCC maps. We could to get something drawn by a graphic designer – leaflets, postcards and maps printed of established routes but this is quite an expensive option. Another option is to trace the maps to establish the footpaths. Cllr Speed suggested asking a Daneshill pupil to create us a map. Cllr Toosey will ask Harley Wespall about what they have done. Cllr Gardiner suggested we could buy the Ordinance Survey map from HCC.  **CT**

**77.18. Borough Councillors’ reports**

Borough Cllr Gardiner informed the PC that there is a report coming from BDBC outlining what it still has to implement with regard to GDPR.

The HR Department has put forward a recommendation for a new Finance Director. We will be informed once the position has been accepted.

Parish Boundaries. This issue has been delayed by a year due to a mistake in the Consultation. Old boundary lines and existing councillors will remain for another year.

**78.18. County Councillor’s Report**

Hampshire County Councillor Vaughan reported that in the last budget £650million was granted to HCC for social care. They spend £1million a day at the moment. 2000 people reach the age of 65 every year in Hampshire, social care is getting very expensive.

Cllr Vaughan advised the PC about “Nottingham Knockers”. They knock on your door claiming to be in rehabilitation after prison. Residents are advised to say a polite no and call the police if they become aggressive. Cllr Gardiner advised people to call the police anyway, to let the authorities know where they are operating. It is believed to be an organised scam and we must protect vulnerable members of our community.

Street lighting is being turned off between 1am-4am to save £230,000 a year. Lights at dangerous junctions will remain on.

HCC are going to charge £5 for non-Hampshire residents to use its rubbish tips. This will be enforced via number plate recognition. Register your vehicle in Hampshire if you want to use the Hampshire rubbish and recycling centres.

HCC have asked Hampshire school children to name its salting and gritting trucks.

**79.18. Parish Matters**

a s 106 monies - update. Mrs Catherine Daly of BDBC has informed the Parish Clerk that there are s 106 monies of £610 available for the provision of play equipment in the parish. The Councillors agreed they will not draw down on these funds as they do not want the legal responsibility or expense of maintaining play set.

b s 106 monies – future projects. Monies are potentially expected from the planning permission granted at Ramblers Farm. Cllr Best confirmed that it is members of his family who are developing the land. He does not know if s 106 or a Community Infrastructure Levy (CIL) is payable in this case as it is a self-build. His family are in discussions with BDDC about this.

Cllr Speed asked if the PC can direct how future s 106 monies can be used? Cllr Gardiner confirmed that if it is a Community Infrastructure Levy (CIL) PC’s have more freedom on how the money can be spent. 15% of all CIL money should come straight to the PC and then we can decide how to spend it on community infrastructure. Cllr Speed asked how do we let BDBC know how we want to spend s 106 monies? Cllr Gardiner said we must get involved in the planning process before permission is granted.

Cllr Speed will investigate this issue further and report to Cllr Gardiner. **AS**

Cllr Gardiner confirmed that use of s 106 money is specified in the s 106 Agreement and cannot be changed.

c Lengthsman Machinery. Correspondence received from Clerk of Pamber PC enquiring whether we should apply for a grant from new Parish & Town Council Investment Fund to purchase machinery for the lengthsman to use, to avoid hire charges in the future. The parishes in the Lengthsman Agreement would collectively own the machinery. The Chairman expressed concerns over how the machinery would be used, stored, maintained, insured, repaired, devaluation etc. It would also be a drain on our small budget. PC agreed that we would not participate. The Clerk will let Pamber PC know. **LW**

d Water Supply Pavillion. The Parish Clerk has met with Thames Water. The water meter at the Pavillion has been read and there is definitely no water leaking from the pipes. The water has been disconnected, and the PC agreed that it should remain off until such time as the pavilion is used again.

e The garden belonging to the Old Infant School is causing the flooding by the Iron Duke as there is no ditch on that side. This water has nowhere to escape. Hampshire Highways needs to put a ditch in and HCC are responsible. Cllr Harborne has contacted HCC on a number of occasions and was told it is Estate responsibility. Cllr Speed confirmed it is not Estate land and he will speak to HCC about this. **AS**

44.18a Lengthsman Tasks. Cllr Speed previously asked Councillors to decide how to spend the balance of lengthsman budget at this meeting. We have 10 hours of time left (minus cost of rental of machines). The Councillors decided litter collection, washing the post box, cleaning the signs by the estate office and cleaning the phone box should be prioritised. The village sign by Folley Lane is broken and needs repair. HCC might be obliged to mend the sign. Cllr Toosey to contact the Lengthsman. **CT**

44.18b Football Pitch. The Parish Clerk tried to contact Loddon Sports Junior FC on a number of occasions, but has heard nothing from them and so it is assumed that they do not wish to use the recreation ground. Cllr Speed will ask Daneshill School if they want to use it. **AS**

44.18c Hartley’s invoice has been paid by the PC. The s 106 monies of £1,529.66 have not been released by BDBC and Cllr Gardiner offered to investigate for us. Parish Clerk to email Cllr Gardiner. **LW**

44.18d New benches. Parish Clerk contacted Mrs Catherine Daly of BDBC and was advised that the s106 Agreement relating to Berrydown Green Lane provides £1,732.80 for seating at the recreation ground only, so no new seating will be provided at Fair Cross. We need to send further details about what is to be installed and provide quotations for the work. Parish Clerk will obtain quotes and follow up with BDBC. Cllr Harborne advised metal benches are better than wooden ones. Cllr Hall fitted the last benches for the PC. **LW**

**80.18. Correspondence**

Parish Clerk has received correspondence from BDBC regarding the 2018 electoral register. An electronic copy of the register has been requested.

Parish Clerk has also received correspondence from the Information Commissioners Office advising that the annual registration fee of £40 is due. This has been paid.

**81.18. Highways**

a Speeding concerns from Mortimer Lane along Fair Oak Green to West End Green. Mr Bruty paid £500 into our account and HCC has now carried out a traffic survey along Mortimer Lane to West End Green. Approximately 300 vehicles travel northbound and 300 travel southbound on weekdays, slightly more at weekends. Most vehicles travel between 30-40mph, with a 25% number travelling 40-50mph. HCC has suggested vertical deflections (humps) and horizontal (chicanes) deflections.

Cllr Preston confirmed HCC will put forward its recommendations shortly. Cllr Gardiner said it is possible to use white lines to narrow road, but it was generally agreed that we should not block the road and make it inaccessible for large farm machinery.

Cllr Vaughan suggested looking at www.Crashmat.co.uk as it will show how many accidents there have been, but perhaps we don’t want to wait for an accident to happen. He also suggested putting up some white railings around the sign posts. Cllr Speed suggested waiting to see what HCC says before we look at alternatives.

b A Temporary road closure notice has been received from BDBC confirming that Chequer Lane will be closed from 3rd December onwards for approximately 11 days to allow Gigaclear to lay micro duct. The order has a duration of 1 month.

c As part of a programme of works being undertaken by HCC, New Street will be closed on 10th December between 9.30am and 3pm to repair the road. A letter containing further information will be sent to residents by Hampshire Highways.

**82.18. Hampshire Constabulary Matters**

Report received from PCSO Richard Fisher for Sept-Oct 2018. The clerk has already circulated this report to the Councillors.

A further report from the Police and Crime Commissioner for Hampshire was also received and already circulated to all Councillors on 2nd October. This report examined road safety in Hampshire.

**83.18.** **Planning Matters**

Permission to build two 3-bedroom houses at Ramblers Farm has been granted subject to conditions.

**84.18.**

**a. Basingstoke & Deane Borough Council (BDBC) Matters**

Parish Clerk to contact Democratic Services section at BDBC to update their records regarding the election of Cllrs Best and Toms. **LW**

**b. Basingstoke & Deane Association of Parish & Town Councils (BDAPTC)**

**c.** **Hampshire County Council (HCC) Matters**

**d. Hampshire Association of Local Councils (HALC) Matter**s

There were no reports available for any of these items

**85.18 Finance**

a. Payments. The Clerk issued the schedule, listed below, of all payments made on behalf of the Council since the last meeting which the Councillors signed as correct: -

 Information Commissioners Office Annual registration £ 35.00

 SSE Electricity – pavilion Oct 2018 £ 21.00

 SSE Electricity – pavilion Nov 2018 £ 21.00

 Berks Extinguisher Service Annual inspection of fire equipment £ 156.24

 Hartley Tanker Services Repair and emptying of cesspit £1709.60

 Cllr Toosey New spindles £ 17.50

 **TOTAL £1960.34**

Direct debits set up: -

Information Commissioners Office Annual registration payments

Payments to come: –

 HALC Parish Clerk Training Training for Louise Webb £75 plus VAT

 Louise Webb expenses Expenses claim £48.60

b. Setting of precept. The Parish Clerk issued the Councillors with a budget of expenditure for period December 2018 to March 2020. Cllr Preston proposed the precept for 2019/20 be as shown on the budget as £3500 seconded by Cllr Harborne. Forms to be completed and sent to BDBC. **LW**

**86.18 Parish Councillors Comments**

Cllr Speed mentioned the NALC Update of 23 November, which highlights monies available (£20m) to tackle loneliness. We have a lot of retired people in the village. There is also a litter innovation fund. He will look into these things for the PC. **AS**

Cllr Harborne said she thought the houses on New Street owned by Sovereign Housing are supposed to be allocated to tenants by Sovereign or the PC on an alternate basis. Cllr Speed thinks it is Sovereign and the Estate who can suggest tenants for these properties. Clerk to obtain a copy of the agreement from Sovereign. **LW**

Cllr Speed mentioned the plans to develop Daneshill School. These changes are required as the school’s facilities have not kept up with size and age of children. The Estate wants to develop sports facilities in field next to the school but not increase the numbers of children attending beyond 300. Traffic flow should not therefore increase and there will be very little impact on the local community. The facilities could also be for community use. They are not going to put floodlights up. The pre-application will be submitted on 10th December. Cllr Speed will brief the council in full terms in due course.

**87.18 Open Forum**

No comments were made.

**88.18.** **Dates of Next Meetings**

Parish Council meetings will be held on the following dates in the Village Hall, New Street:

4th February 2019 7.30pm Ordinary Meeting

13th May 2019 7pm AGM (followed by)

13th May 2019 7.30pm Ordinary Meeting

7th October 2019 7.30pm Ordinary Meeting

2nd December 2019 7.30pm Ordinary Meeting (to include the setting of the precept for 2019/20)

**89.18. Closing**

The meeting was closed by the Chairman Cllr Speed at 8.35pm.